

## LANDLORD-TENANT COMPLAINT FORM

**PART I: Person(s) Filing the Complaint**

Landlord          Tenant

Mr./Mrs./Ms. \_\_\_\_\_

Mr./Mrs./Ms. \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Daytime Phone \_\_\_\_\_ Evening Phone \_\_\_\_\_

Email Address \_\_\_\_\_

**PART II: Complaint Against**

Landlord          Tenant

Mr./Mrs./Ms. \_\_\_\_\_

Mr./Mrs./Ms. \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Daytime Phone \_\_\_\_\_ Evening Phone \_\_\_\_\_

Email Address \_\_\_\_\_

**PART III: Rental Property**

**Check One:**

Single-Family (House/Townhouse)

Multi-Family (Apartment/Condo/Accessory)

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_ Name of Complex (if applicable) \_\_\_\_\_

**PART IV: Complaint**

1. Issue (Check one or more): Security Deposit Lease; Notice to Vacate; Condition of Property; Other

2. State specific complaint (Attach additional pages if necessary) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

All applicants are required to provide a copy of a current driver's license and a copy of their valid lease agreement.

If the property is compliant with the current year's registration and has passed inspections within the last six (6) months, tenants will be required to pay a \$75.00 investigative fee before an inspection can be scheduled.

I hereby certify that the statements made on this form and in the attached documents are true and complete to the best of my knowledge, information and belief. (If there is more than one landlord/tenant on the lease, all parties must sign this complaint form.)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_