

**MINUTES OF THE
REGULAR MEETING OF THE HIGHLAND PARK CITY COUNCIL**

JULY 2, 2012

Council convened at 7:13 p.m. with Council President Christopher Woodard presiding.

**Present: Council Pro-Tem Lewis, Councilmember Moore, Councilmember Patrick,
Councilmember McClary and Council President Woodard (5).**

Absent: None (0).

A quorum being present, Council was declared in session.

APPROVAL OF AGENDA:

**Moved by Councilmember Patrick
Supported by Council Pro Tem Lewis**

**To approve the agenda with the addition of the ratified agreement between Local 41
and the City of Highland Park. Yeas (5), Nays (0), Absent (0).**

ADMINISTRATION:

**Mayor Windom submitted the ratified contract between Local 41 and the City of
Highland Park which shall remain in full force and effect for a period of two (2) years from
the date of execution.**

**Moved by Council Pro Tem Lewis
Supported by Councilmember McClary**

**To approve the union contract between Local 41 and the City of Highland Park
which shall remain in full force and effect for a period of two (2) years from the date of
execution of June 28, 2012. Yeas (5), Nays (0), Absent (0).**

CITY CLERK:

The following communication was received from the Clerk:

As the City Clerk and Chief Elections Officer for the City of Highland Park, I am requesting an additional person to work in my office because of the enormous work load we are experiencing at this time and the removal of the Deputy City Clerk position from the 2012/13 budget has caused a hardship on my office. The person would be an experienced elections specialist already trained and knowledgeable with the election process.

We are conducting two (2) elections the August 7, 2012 Primary and the November 6, 2012 General election. Also, Regular and Special Council Meeting being held and Council Minutes must be completed for all. We are still in the process of updating our master files and issuing notifications required due to the redistricting. We have business license, dog license, ice cream truck stickers and taxi cab renewals that are all expiring and renewals are being requested. Because this is a State, County, Federal and local election year we are being inundated with new mandates from the State, new voter registrations, request for election lists in addition to a myriad of other responsibilities we must handle.

We cannot perform all of these duties in a timely manner without the assistance of another employee. I am requesting to hire the election specialist, as soon as possible, to assist with these duties. The salary would be at \$10.00 per hour.

If you have any questions or the need for additional information, please contact me.

Thanking you in advance for your cooperation and consideration.

**Moved By Council Pro Tem Lewis
Supported by Councilmember Moore**

To approve the City Clerk's request to hire an election specialist to assist with the addition mandates from the State. The specialist will worked no less than 32 hours per week thru November 30, 2012 at \$10.00 per hour. Yeas (5), Nays (0), Absent (0).

COMMUNITY DEVELOPMENT:

The following resolution was received from Community Development.

RESOLUTION AUTHORIZING POLICY FOR DISPOSITION OF OCCUPIED CITY OWNED PROPERTY.

WHEREAS, the City of Highland Park has a number of city-owned properties that are occupied; and

WHEREAS, the City of Highland Park is concerned about liability and maintenance of properties that are occupied by unapproved and unidentified persons; and

WHEREAS, the City wishes to return these properties to the tax rolls if at all possible or to board u and demolish properties which are blighted and dangerous;

NOW THEREFORE BE IT RESOLVED that the City of Highland Park hereby adopts the following policy.:

- 1. Where we find that city-owned properties are occupied and the properties are suitable for habitation, the city will enter into purchase agreements to sell properties AS IS to the occupants who agree to pay the previous two years of back taxes over a period of time not to exceed two year period; to maintain the property; to pay water bills and keep them current and to pay current property taxes.**
- 2. Where occupants do not wish or are unable to purchase the properties, occupants will be given a reasonable amount of time to find other housing and vacate the premises.**
- 3. Occupants who do not cooperate with the city and who fail to move after a reasonable amount of time will be evicted from the property.**
- 4. The properties will be inspected and boarded up, demolished if blighted or recommended to the City Council for sale to an approved purchaser.**
- 5. The Community and Economic Development Department will work with Code Enforcement and the City Attorney's office to implement this program as outlined above.**

**Moved by Councilmember Patrick
Supported by Council Pro Tem Lewis**

To table the above resolution and refer to CED and Legal for recommended language change. Yeas (5), Nays (0), Absent (0).

OUTSIDE COMMUNICATIONS:

The following request was received from Pastor Samuel L. Elder Lakisha Berry, III of Fellowship Institutional Church.

We extend greetings to each of you from the Fellowship Institutional Church Family and thank god for your contributions in all efforts of support and growth within the City of Highland Park.

Our request is to have the use of property sited at 13933 Hamilton Avenue. It is a vacant lot that is approx ½ of a block from the church positioned on the same side. Our endeavor is to have a “Community Fun Day” for our young people and the Highland Park Citizens at large. This free fun filled day is anticipated with the following ideas; Food-Gift Give a-ways-Hair Cuts-Bouncer (for children) Horse Rides-Games-Kid Activities-Cloths Give a-way –Book Bags for back to school-Clown Face Painting-Health Screening & a Stage for Choir Singing featuring our youth and anticipated guest.

The date of interest for this event is targeted for Sunday, August 12, 2012 beginning @ 2:00 p.m. Please let us know what we need to do for approval to use this lot/space mentioned above. Any information & guidelines that will help us achieve our effort is greatly appreciated. You may contact our Church Administrator-Sister Valerie Willis @ the number shown above for all assistance provided to aid us.

**Moved by Council Pro-Tem Lewis
Supported by Councilmember Moore**

To refer this request to administration for a recommendation and approval. Yeas (5), Nays (0), Absent (0).

The following request was received from Bradford Arnold a.k.a. Sho Nuff BBQ.

Hi, my name is Mr. Bradford Arnold a.k.a. Sho Nuff B.B.Q. I'm writing this letter in regards of myself barbequing at Glory's Food on Woodward in the parking lot on Fridays and Saturdays between the hours of 10a.m.-6p.m. This will be my third year if permission is granted cooking and selling my bbq in the parking lot. I first started back in August of 2010 when I first received permission. I was told that I was on private property at which I didn't need permission I then went to Herman Keifer and purchased my food handler's card then to the City of Wayne County and within a few days they came out for inspections and then I was granted permission to sell and cook my food.

I've been a resident of Highland Park Community for over twenty-years. I have even been Santa Claus for Highland Park a few years back when Mayor Lindsey was in office. I placed second place in the BBQ Cook-Off 3 years ago. Three of my children attended as well as graduated from Highland Park Schools. I also participated in as much as possible most recent was the Highland Park clean-up day.

My plans are to open my own little BBQ shack called Sho Nuff BBQ one day here in the city of Highland Park where I stay. Everyone loves Sho Nuff BBQ I have people looking forward to coming to buy some food everyone comes with a smile and leaves with even a bigger smile.

Thanks for your time and hopefully your support.

Council stated there is a moratorium of Street Vendors at this time, therefore your request cannot be granted.

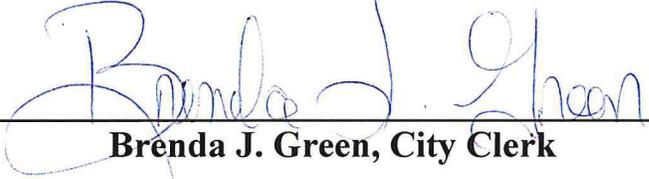
ADJOURMENT:

**Moved by Councilmember McClary
Supported by Councilmember Patrick**

To adjourn the meeting, motion carried meeting adjourned at 8:48 p.m.

CERTIFICATE

I, hereby certify that the attached is a true copy of the proposed minutes of a Regular Meeting held on the 2nd day of July, 2012 and that said proposed minutes are available for public inspection at the address designated on the posted public notice.



Brenda J. Green, City Clerk