

**MINUTES OF THE
REGULAR MEETING OF THE HIGHLAND PARK CITY COUNCIL**

MAY 1, 2017

Council convened at 7:07 p.m. with Council President Patrick presiding.

Present: Council Pro Tem McDonald, Councilmember Woodard, Councilmember Lewis
Councilmember McClary and Council President Patrick (5).

Absent: (0).

A quorum being present, Council was declared in session.

APPROVAL OF AGENDA

Moved by Councilmember Lewis
Supported by Councilmember McClary

To approve the agenda with the addition of 30th District Court IT contract and revised amendment from the Charter Commission. Yeas (5), Nays (0), Absent (0).

APPROVAL OF MINUTES

Moved by Councilmember Lewis
Supported by Councilmember Woodard

To approve the minutes of the regular meeting April 3, 2017. Yeas (5), Nays (0), Absent (0).

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Moved by Councilmember Woodard
Supported by Councilmember McClary

To approve, with corrections, the minutes of the Workshop meeting held April 17, 2017. Yeas (5), Nays (0), Absent (0).

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Moved by Councilmember Lewis
Supported by Councilmember Woodard

To approve, with corrections, the minutes of the Regular meeting held April 17, 2017. Yeas (5), Nays (0), Absent (0).

PARADE APPLICATION (TABLED)
05-01-V

Moved by Councilmember Lewis
Supported by Council Pro Tem McDonald

To remove the item from the table. Yeas (5), Nays (0), Absent (0).

The Clerk submitted an application from Marcus Garvey Memorial Committee to hold a parade on August 2, 2017.

Moved by Council Pro Tem McDonald
Supported by Councilmember Lewis

To approve with questions. After discussion concerning corrections to the application, Council Pro Tem McDonald requested to withdraw her motion.

Moved by Councilmember McClary
Supported by Councilmember Lewis

To table the Parade Application. Yeas (5), Nays (0), Absent (0).

ADMINISTRATION
05-01-VIa

The following resolution was submitted for approval.

**RESOLUTION TO APPROVE CONSULTING AGREEMENT BETWEEN CITY OF
HIGHLAND PARK AND TECH IT OUT SOLUTIONS, LLC**

Moved by Councilmember Lewis
Supported by Council Pro Tem McDonald

WHEREAS, the City desires to acquire the technical support and administration investigative services of Tech It Out Solutions, LLC (TIO); and,

WHEREAS, the City will pay a fee of \$28.85 per hour, not to exceed \$60,000 annually for these services; and,

WHEREAS, this agreement shall commence for a period of one (1) year with an option to renew for an additional year and may be terminated by either party upon thirty (30) days written notice to the other party.

NOW THEREFORE, BE IT RESOLVED, that the City Council approves the Consulting Agreement between the City and TIO. Yeas (5), Nays (0), Absent (0).

05-01-VIb

The following resolution was submitted for approval.

**RESOLUTION TO APPROVE LETTER OF ENGAGEMENT BETWEEN CITY OF
HIGHLAND PARK AND VANOVERBEKE, MICHAUD & TIMMONY, PC FOR
RETIREMENT PLAN SERVICES**

Moved by Councilmember McClary
Supported by Councilmember Woodard

WHEREAS, the City of Highland Park is seeking approval of a Letter of Engagement proposed by VanOverbeke, Michaud & Timmony, PC to review the City's existing retirement plans and to restate the retirement plans, via ordinance, under one combined Plan Document; and,

WHEREAS, the fees for this engagement will be billed in increments of one-tenth of one hour at an hourly rate of \$200.00 and will be limited to the scope of services specified above.

NOW THEREFORE, BE IT RESOLVED, that the City Council approves the Letter of Engagement to acquire the services of VanOverbeke, Michaud & Timmony, PC. Yeas (5), Nays (0), Absent (0).

**CHARTER COMMISSION
05-01-VII**

The following resolution was submitted for approval.

**RESOLUTION APPROVING A MODIFICATION PURSUANT TO SECTION 8-9 AND 8-16
OF THE CHARTER OF THE CITY OF HIGHLAND PARK**

Moved by Councilmember McClary
Supported by Council Pro Tem McDonald

WHEREAS, on April 25, 2017 the Highland Park City Council received a communication, dated April 25, 2017 from the Highland Park Charter Commission and Budget, of a proposed request to recognize a net increase in revenue pursuant to Section 8-9 of the Charter of the City of Highland Park, attached hereto as Exhibit A (the "Request to Appropriate"); and

WHEREAS, 8-9 of the Charter requires the City Council and the Mayor to follow procedures and required approvals pursuant to Sections 8-9 of the Charter; without regard to the dates specified therein, in the case of the proposed appropriation of any new revenues and the creation of new units of appropriation; and

WHEREAS, Section 8-9 of the of the Charter requires that any request by the Charter Commission respecting an amendment of the budget that involves an increase in the budget shall be accompanied by a statement of the source of current revenues or other identifiable and

currently available funds required for the payment of such additional amount, attached hereto as Exhibit B (together with the Request to Appropriate, the "Revenue Modification");

NOW, THEREFORE, the Council of the City of Highland Park hereby resolves as follows:

1. Approval of Modification. The City Council hereby approves the Revenue Modification pursuant to Section 8-9 of the Charter.
2. Further Actions. The City Council directs the City Clerk to forward a certified copy of this resolution to the Mayor and the Finance Director as soon as practicable so that the Mayor, the Finance Director and the City Clerk may certify the Fiscal 2016/2017 Expense Budget as amended by this resolution as the budget for the remainder of the fiscal year.
3. Effective Date: This resolution shall take effect as of the date hereof.

Per Councilmember McClary and Council Pro Tem McDonald approval is contingent upon the submission of Charter Commission minutes approving the increase, submission of all quotes received and submission of corrected item resolution; Yeas (3) McClary, McDonald and Patrick, Nays (2) Woodard and Lewis, Absent (0).

**CITY CLERK
05-01-VIII**

The Clerk submitted a Special Event application for approval from Maple Leaf Amusements for May 25th – 29th, 2017.

Moved by Councilmember McClary
Supported by Council Pro Tem McDonald

To approve the Special Event Application from Maple Leaf Amusements for May 25th – 29th at 14134 Woodward. Yeas (4) McDonald, Woodard, Lewis and McClary, Nay (1) Patrick, Absent (0).

**COURT
05-01-IX**

The IT Service Agreement between 30th District Court and Valerie Reese was submitted for approval.

Moved by Councilmember Woodard
Supported by Councilmember Lewis

To approve the IT Service Agreement between 30th District Court and Valerie Reese from 02/02/17 - 06/30/17. Yeas (5), Nays (0), Absent (0).

**WATER
05-01-X**

The following resolution was submitted for approval.

**A RESOLUTION AUTHORIZING THE EXECUTION OF THE ADMINISTRATIVE
CONSENT ORDER BETWEEN THE CITY OF HIGHLAND PARK AND THE
MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY**

Moved by Councilmember Lewis
Supported by Councilmember Woodard

WHEREAS, The City of Highland Park was notified on April 11th 2016 by the Michigan Department of Environmental Quality with a Significant Deficiency Violation Notice indicating the City of Highland Park was in violation of the Michigan Safe Drinking Water Act, 1976 PA 399 as amended (SDWA); and

WHEREAS, The City of Highland Park was notified on November 10th 2016 of the Michigan Department of Environmental Quality's requirement to execute the Office of Drinking Water and Municipal Assistance's Administrative Consent Order (hereinafter "ACO") a copy is attached; and

WHEREAS, the City of Highland Park and the Highland Park Water Department received the proposed Administrative Consent Order from the Michigan Department of Environmental Quality on November 10th 2016; and

WHEREAS, the Highland Park City Council and the Highland Park Water Department are satisfied that the ACO incorporates timelines that have been negotiated and that are acceptable; and

WHEREAS, the City of Highland Park and the Highland Park Water Department agree to comply with and be bound by the terms of the ACO; and

WHEREAS, the City of Highland Park and the Highland Park Water Department agree in principle with the revised ACO, the City of Highland will reserve the right for the City of Highland Park to use financial discretion and revise item completion dates based on current pursuit of funding sources, amount of award by those sources, other pending financial obligations, and revenue collected for completion of improvements identified in the ACO; and

WHEREAS, the City of Highland Park and the Highland Park Water Department agree in principle with the ACO dated May 1, 2017 and understand by agreeing in principle, reserve the right to appeal to the Michigan Department of Environmental Quality any scoring deductions to the application during the Drinking Water Revolving Fund Project Plan application review process; and

WHEREAS, the City of Highland Park and the Highland Park Water Department,

according to ACO Section 5, titled Extensions, specifically paragraph 5.1 of the ACO dated May 1, 2017, the City and the DEQ agree that the DEQ may grant the City an indefinite extension of the specified deadlines set forth in this Consent Order; and

BE IT RESOLVED, that the Highland Park City Council APPROVES the execution of the ACO attached to this resolution and to comply with its terms. Yeas (4) McDonald, Woodard, Lewis, McClary, Nays (1) Patrick, Absent (0).

* Councilmember Lewis was excused from the meeting at 8:30 p.m.

ADJOURNMENT:

Moved by Council Pro Tem McDonald
Supported by Councilmember McClary

To adjourn the meeting, motion carried, meeting adjourned at 9:01 p.m.

CERTIFICATE

I, hereby certify that the attached is a copy of the minutes of the Regular Meeting held the 1st day of May, 2017 and that said minutes are available for public inspection at the address designated on the posted public notice.



Cidia Wicker-Brown, Deputy City Clerk