

**MINUTES OF THE VIRTUAL & IN-PERSON REGULAR  
MEETING OF THE HIGHLAND PARK CITY COUNCIL**

**FEBRUARY 7, 2022**

Council convened at 7:00 p.m. with Council President Clyburn presiding.

Present: Council Pro Tem Patrick, Councilmember McDonald, Councilmember Bates, Councilmember Armstrong, and Council President Clyburn (5).

Absent: (0).

A quorum being present, Council was declared in session.

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**APPROVAL OF AGENDA**

Moved by Council Pro Tem Patrick  
Supported by Councilmember Armstrong

To approve the agenda with the addition of a resolution from City Council and the removal of item IXa. Yeas (5), Nays (0), Absent (0).

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**APPROVAL OF MINUTES**

Moved by Councilmember Armstrong  
Supported by Councilmember McDonald

To approve the minutes of the In-person and Virtual Workshop meeting held January 18, 2022. Yeas (5), Nays (0), Absent (0).

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Moved by Councilmember Bates  
Supported by Councilmember Armstrong

To approve the minutes of the In-person and Virtual Regular meeting held January 18, 2022. Yeas (5), Nays (0), Absent (0).

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**ADMINISTRATION  
02-07-22 V**

The following resolution was submitted for approval

**RESOLUTION TO APPLY FOR FIRST RESPONDERS TRAINING AND RECRUITMENT GRANT PROGRAM**

Moved by Councilmember Bates  
Supported by Councilmember McDonald

**WHEREAS**, in an effort to help local units of government address critical needs in recruiting and training, first responders, Gov. Gretchen Whitmer signed Public Act 87 of 2021 that appropriates \$5 million to create the First Responder Training and Recruitment Grant Program; and

**WHEREAS**, all Michigan cities are eligible to apply for a grant up to \$200,000 related to firstresponder recruitment and training; and

**WHEREAS**, awards shall be for no more than \$100,000 for recruitment and no more than \$100,000 for training programs; and

**WHEREAS**, First Responders include police officers, fire fighters, corrections officers and EMTs; and

**NOW, THEREFORE, BE IT FURTHER RESOLVED**, that the City approves applying for the First Responders Training and Recruitment Grant Program. Yeas (5), Nays (0), Absent (0).

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**CITY CLERK  
02-07-22 VI**

The Clerk submitted a Parade Permit application for approval for May 22, 2022 from the Parker Pride Alumni Association.

Moved by Councilmember McDonald  
Supported by Councilmember Armstrong

To approve the parade application for the Highland Park Michigan Week Parade on May 21 2022. Yeas (5), Nays (0), Absent (0).

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**CITY COUNCIL  
02-07-22 VII a**

The following ordinance was submitted for approval.

Moved by Council Pro Tem Patrick  
Supported by Councilmember Bates

An Ordinance to amend Chapter 212 of the Highland Park Administrative Code by adopting Procedure to Pass an Ordinance.

**WHEREAS**, the City of Highland Park desires to amend the Code of Ordinances – Chapter 212 of the Administrative Code.

**WHEREAS**, Chapter 212 allows for future legislation.

**WHEREAS**, the Procedure to Pass an Ordinance is necessary for orderly administration and greater citizen participation.

**NOW, THEREFORE**, The City of Highland Park Ordains:

### **Chapter 212 – PROCEDURE TO PASS AN ORDINANCE**

#### SECTION 1 – FIRST READING

(A) A Motion is made that the Ordinance be placed on the order of first reading by title.

If this motion is passed, the Clerk then reads the title of the Ordinance.

(B) The Council President states: “THIS SHALL BE KNOWN AS THE FIRST READING OF THE ORDINANCE.”

(C) Citizens shall be given an opportunity to comment on the Ordinance at the appropriate time.

#### SECTION 2 – SECOND READING

(A) A Motion is made that the Ordinance be placed on the order of final reading and adoption.

If this motion prevails, the Clerk then begins to read the Ordinance.

(B) The Council President then states to the Clerk: “THIS SHALL BE KNOWN AS THE SECOND READING OF THE ORDINANCE.”

(C) Citizens shall be given an opportunity to comment on the Ordinance at the appropriate time.

(D) The Council President then puts the question to the Council:

” SHALL THIS ORDINANCE BE ADOPTED.”

(E) The Clerk then calls the roll.

Nothing in this Ordinance shall be construed to amend the provisions of Section 6-2 (Ordinances in General) or Section 2.2c – (Publication) of the City Charter.

To approve ordinance 212 with the removal of the Mayor's signature line. Yeas (5), Nays (0), Absent (0).

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**02-07-22 VII b**

The following ordinance amendment was submitted for approval.

An Ordinance to amend the Highland Park Administrative Code, by replacing Section 608.

Moved by Council Pro Tem Patrick  
Supported by Councilmember Armstrong

To receive and file the above ordinance. Yeas (5), Nays (0), Absent (0).

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**02-07-22 VII c**

The following ordinance was submitted as a 1<sup>st</sup> read.

**HISTORIC DISTRICT ORDINANCE CITY OF HIGHLAND PARK, MICHIGAN**

**Chap. 1310. Historic Districts.**

State law reference(s)--Historical Records, MCL 399.5, MSA 15.1805; Historical Activities and Projects, MCL 399.171 et seq., MSA 5.3395 et seq.; Local Historic Districts Act, MCL 399.201 et seq., MSA 5.3407(1) et seq.

**1310.01 SHORT TITLE**

This Ordinance shall be known as the "Historic District Ordinance of the City of Highland Park".

**1310.02 DEFINITIONS**

The following words, terms and phrases when used in this article shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

- (a) "Alteration" means work that changes the detail of a resource but does not change its basic size or shape.
- (b) "Certificate of Appropriateness" means the written approval of a permit application for work that is appropriate and that does not adversely affect a resource.
- (c) "Commission" means the Historic District Commission of the City of Highland Park.

- (d) "Committee" means a historic district study committee appointed by the city council.
- (e) "Demolition" means the razing or destruction, whether entirely or in part, of a resource and includes, but is not limited to, demolition by neglect. Destruction by fire when arson by the owner or the owner's agent is proven shall be considered demolition.
- (f) "Demolition by Neglect" means neglect in maintaining, repairing, or securing a resource that results in deterioration of an exterior feature of the resource or the loss of structural integrity of the resource.
- (g) "Denial" means the written rejection of a permit application for work that is inappropriate and that adversely affects a resource.
- (h) "Department" means the State Historic Preservation Office.
- (i) "Fire Alarm System" means a system designed to detect and annunciate the presence of fire or by-products of fire. Fire alarm system includes smoke alarms.
- (j) "Historic District" means an area, or group of areas not necessarily having contiguous boundaries, that contains one resource or a group of resources that are related by history, architecture, archaeology, engineering, or culture.
- (k) "Historic district study committee" means a committee appointed by city council for the purpose of making a recommendation as to whether a proposed historic district should be established or added to an established historic district. The study committee's duties are detailed in state enabling legislation Public Act 169 of 1970, as amended.
- (l) "Historic Preservation" means the identification, evaluation, establishment, and protection of resources significant in history, architecture, archaeology, engineering, or culture.
- (m) "Historic Resource" means a publicly or privately owned building, structure, site, object, feature, or open space that is significant in the history, architecture, archaeology, engineering, or culture of the City of Highland Park, State of Michigan, or the United States.
- (n) "Local unit" means a county, city, village, or township.
- (o) "Inspector of Buildings" means the Director of Economic Development or his/her designee.
- (p) "Notice to Proceed" means the written permission to issue a permit for work that is inappropriate and that adversely affects a resource, pursuant to a finding under Section 399.205(6) of Public Act 169 of 1970, as amended.
- (q) "Open Space" means undeveloped land, a naturally landscaped area, or a formal or man-made landscaped area that provides a connective link or buffer between other resources.
- (r) "Ordinary Maintenance" means keeping a resource unimpaired and in good condition through ongoing minor intervention, undertaken from time to time, in its exterior condition. Ordinary maintenance does not change the external appearance of the resource except through

the elimination of the usual and expected effects of weathering. Ordinary maintenance does not constitute work for the purposes of this Ordinance.

(s) "Proposed Historic District" means an area, or group of areas not necessarily having contiguous boundaries, that has delineated boundaries and that is under review by a committee or a standing committee for the purpose of making a recommendation as to whether it should be established as a historic district or added to an established historic district.

(t) "Repair" means to restore a decayed or damaged resource to a good or sound condition by any process. A repair that changes the external appearance of a resource constitutes work for purposes of this Ordinance.

(u) "Resource" means one or more publicly or privately owned historic or non-historic buildings, structures, sites, objects, features, or open spaces located within a historic district.

(v) "Smoke Alarm" means a single-station or multiple-station alarm responsive to smoke and not connected to a system. As used in this subdivision, "single-station alarm" means an assembly incorporating a detector, the control equipment, and the alarm sounding device into a single unit, operated from a power supply either in the unit or obtained at the point of installation. "Multiple-station alarm" means 2 or more single-station alarms that are capable of interconnection such that actuation of 1 alarm causes all integrated separate audible alarms to operate.

(w) "Work" means construction, addition, alteration, repair, moving, excavation, or demolition.

### **1310.03 STATEMENT OF PURPOSE**

Historic preservation is hereby declared to be a public purpose and the City Council of the City of Highland Park may hereby regulate the construction, addition, alteration, repair, moving, excavation, and demolition of resources in historic districts within the City limits. The purpose of this Ordinance is to safeguard the heritage of the City of Highland Park by preserving historic districts in the City that reflect elements of the City's history, architecture, archaeology, engineering, or culture; stabilize and improve property values in each district and the surrounding areas; foster civic beauty; strengthen the local economy; promote the use of historic districts for the education, pleasure, and welfare of the citizens of the City of Highland Park and of the State of Michigan.

The City of Highland Park may by Ordinance establish one or more historic districts. The historic district(s) shall be administered by the Historic District Commission and pursuant to this Ordinance.

### **1310.04 HISTORIC DISTRICT STUDY COMMITTEE AND THE STUDY COMMITTEE REPORT**

Before establishing a historic district(s), the City Council shall appoint a Historic District Study Committee. A majority of the persons appointed to the Study Committee shall have a clearly demonstrated interest in or knowledge of historic preservation. The Study Committee shall contain representation of at least one member appointed from one or more duly organized local historic preservation organizations. The Study Committee shall do all of the following:

- (a) Conduct a photographic inventory of resources within each proposed historic district following procedures established by the State Historic Preservation Office.
- (b) Conduct basic research of each proposed historic district and historic resources located within that district.
- (c) Determine the total number of historic and non-historic resources within a proposed historic district and the percentage of historic resources of that total. In evaluating the significance of historic resources, the Committee shall be guided by the selection criteria for evaluation issued by the United States Secretary of the Interior for inclusion of resources in the National Register of Historic Places, as set forth in 36 CFR part 60, and criteria established or approved by the State Historic Preservation Office of the Michigan Historical Center.
- (d) Prepare a preliminary Historic District Study Committee report that addresses at a minimum all of the following:
1. The charge of the Committee.
  2. The composition of Committee membership.
  3. The historic district(s) studied.
  4. The boundaries of each proposed historic district in writing and on maps.
  5. The history of each proposed historic district.
  6. The significance of each district as a whole, as well as a sufficient number of its individual resources to fully represent the variety of resources found within the district, relative to the evaluation criteria.
  7. Transmit copies of the preliminary report for review and recommendations to the local planning body, the State Historic Preservation Office, the Michigan Historical Commission, and the State Historic Preservation Review Board.
  8. Make copies of the preliminary report available to the public pursuant to Section 399.203 (4) of Public Act 169 of 1970, as amended.
- (e) Not less than sixty (60) calendar days after the transmittal of the preliminary report, the Historic District Study Committee shall hold a public hearing in compliance with Public Act 267 of 1976, as amended. Public notice of the time, date and place of the hearing shall be given in the manner required by Public Act 267. Written notice shall be mailed by first class mail not less than fourteen (14) calendar days prior to the hearing to the owners of properties within the proposed historic district, as listed on the most current tax rolls. The report shall be made available to the public in compliance with Public Act 442 of 1976, as amended.
- (f) After the date of the public hearing, the Committee and the City Council have not more than one year, unless otherwise authorized by the City Council, to take the following actions:
1. The Committee shall prepare and submit a final report with its recommendations and the recommendations, if any, of the local planning body to the City Council as to the establishment of a Historic District(s). If the recommendation is to establish a Historic

District(s), the final report shall include a draft of the proposed ordinance(s).

2. After receiving a final report that recommends the establishment of a Historic District(s), the City Council, at its discretion, may introduce and pass or reject an ordinance(s). If the City Council passes an ordinance(s) establishing one or more Historic Districts, the City shall file a copy of the ordinance(s), including a legal description of the property or properties located within the Historic District(s) with the Register of Deeds. The City Council shall not pass an ordinance establishing a contiguous historic district less than 60 days after a majority of the property owners within the proposed historic district, as listed on the tax rolls of the local unit, have approved the establishment of the historic district pursuant to a written petition.

(g) A writing prepared, owned, used, in the possession of, or retained by a committee in the performance of an official function of the Historic District Commission should be made available to the public in compliance with Public Act 442 of 1976, as amended.

### **1310.05 ESTABLISHING ADDITIONAL, MODIFYING, OR ELIMINATING HISTORIC DISTRICTS**

(a) The City Council may at any time establish by ordinance additional historic districts, including proposed districts previously considered and rejected, may modify boundaries of an existing historic district, or may eliminate an existing historic district. Before establishing, modifying, or eliminating a historic district, a historic district study committee appointed by the City Council shall follow the procedures as stated in Section 399.203 (1-3) of Public Act 169 of 1970, as amended. To conduct these activities, the City Council may retain the initial committee, establish a standing committee, or establish a committee to consider only specific proposed districts and then be dissolved. The committee shall consider any previously written committee reports pertinent to the proposed action.

(b) In considering elimination of a historic district, a committee shall follow the procedures set forth in Section 399.203 (1-3) of Public Act 169 of 1970, as amended for the issuance of a preliminary report, holding a public hearing, and issuing a final report but with the intent of showing one or more of the following:

1. The historic district has lost those physical characteristics that enabled the establishment of the district.
2. The historic district was not significant in the way previously defined.
3. The historic district was established pursuant to defective procedures.

### **1310.06 THE HISTORIC DISTRICT COMMISSION**

The City Council may establish by ordinance a commission to be called a Historic District Commission. The Commission may be established at any time, but not later than the time the first historic district is established. Each member of the Commission shall reside within the city limits. The Commission shall consist of seven (7) members. Members shall be appointed by the City Council. A majority of the members shall have a clearly demonstrated interest in or knowledge of historic preservation. Members shall be appointed for a term of three (3) years,



except the initial appointments of three (3) members for a term of two (2) years and two (2) members for a term of one year. Subsequent appointments shall be for three-year terms. Members shall be eligible for reappointment. In the event of a vacancy on the Commission, interim appointments shall be made by the City Council within sixty (60) calendar days to complete the unexpired term of such position. One (1) member shall be appointed from a list submitted by duly organized local historic preservation organizations. If such a person is available for appointment, one member shall be an architect who has two years of architectural experience or who is duly registered in the State of Michigan.

The City Council may prescribe powers and duties of the Commission, in addition to those prescribed in this Ordinance, that foster historic preservation activities, projects, and programs in the local unit.

### **1310.07 HISTORIC DISTRICT COMMISSION MEETINGS, RECORDKEEPING & RULES OF PROCEDURE**

- (a) The Historic District Commission shall meet at least quarterly or more frequently at the call of the Commission.
- (b) The business that the Commission may perform shall be conducted at a public meeting held in compliance with the Open Meetings Act, Public Act 267 of 1976, as amended. Public notice of the date, time, and place of the meeting shall be given in the manner required by Public Act 267. A meeting agenda shall be part of the notice and shall include a listing of each permit application to be reviewed or considered by the Commission.
- (c) The Commission shall keep a record of its resolutions, proceedings and actions. A writing prepared, owned, used, in the possession of, or retained by the Commission in the performance of an official function shall be made available to the public in compliance with the Freedom of Information, Public Act 442 of 1976, as amended.
- (d) The commission shall adopt its own rules of procedure and shall adopt design review standards and guidelines to carry out its duties under this act.

### **1310.08 DELEGATION OF MINOR CLASSES OF WORK**

The commission may delegate the issuance of Certificates of Appropriateness for specified minor classes of work to its staff, or to another delegated authority. The Commission shall provide to its delegated authority specific written standards for issuing Certificates of Appropriateness under this subsection. The Commission shall review the Certificates of Appropriateness issued by the delegate on at least a quarterly basis to determine whether or not the delegated responsibilities should be continued.

### **1310.09 ORDINARY MAINTENANCE**

Nothing in this Ordinance shall be construed to prevent ordinary maintenance or repair of a resource within a historic district or to prevent work on any resource under a permit issued by the inspector of buildings or other duly delegated authority before the Ordinance was enacted.

### **1310.10 REVIEW BY THE COMMISSION**

The Commission shall review and act upon only exterior features of a resource and shall not review and act upon interior arrangements unless specifically authorized to do so by the City Council or unless interior work will cause visible change to the exterior of the resource. The Commission shall not disapprove an application due to considerations not prescribed in subsection 399.205 (3) of Public Act 169 of 1970, as amended.

### **1310.11 DESIGN REVIEW STANDARDS AND GUIDELINES**

(a) In reviewing plans, the Commission shall follow the U.S. Secretary of Interior's Standards for Rehabilitation and guidelines for rehabilitating historic buildings as set forth in 36 C.F.R. part 67. Design review standards and guidelines that address special design characteristics of historic districts administered by the Commission may be followed if they are equivalent in guidance to the Secretary of Interior's Standards and guidelines and are established or approved by the State Historic Preservation Office. (b) In reviewing plans, the Commission shall also consider all of the following:

1. The historic or architectural value and significance of the resource and its relationship to the historic value of the surrounding area.
2. The relationship of any architectural features of the resource to the rest of the resource and to the surrounding area.
3. The general compatibility of the design, arrangement, texture, and materials proposed to be used.
4. Other factors, such as aesthetic value, that the commission finds relevant.
5. Whether the applicant has certified in the application that the property where work will be undertaken has, or will have before the proposed project completion date, a fire alarm system or a smoke alarm complying with the requirements of the Stille-DeRossett-Hale single state construction code act 1972 PA 230, MCL 12.1501 to 125.1531.

### **1310.12 PERMIT APPLICATIONS**

(a) A permit shall be obtained before any work affecting the exterior appearance of a resource is performed within a historic district. The person, individual, partnership, firm, corporation, organization, institution, or agency of government proposing to do that work shall file an application for a permit with the inspector of buildings. Upon receipt of a complete application, the inspector of buildings shall immediately refer the application, along with all required supporting materials that make the application complete to the commission. A permit shall not be issued and proposed work shall not proceed until the Commission has acted on the application by issuing a Certificate of Appropriateness or a Notice to Proceed as prescribed in this Ordinance.

(b) A commission shall not issue a Certificate of Appropriateness unless the applicant certifies in the application that the property where work will be undertaken has, or will have before the

proposed project completion date, a fire alarm system or a smoke alarm complying with the requirements of the Stille-DeRossett-Hale single state construction code act, 1972 PA 230, MCL 125.1501 to 125.1531.

(c) The Commission shall file Certificates of Appropriateness, Notices to Proceed, and Denials of applications for permits with the inspector of buildings. A permit shall not be issued until the Commission has acted as prescribed by this Ordinance.

(d) If an application is for work that will adversely affect the exterior of a resource the Commission considers valuable to the City of Highland Park, the state of Michigan, or the nation, and the Commission determines that the alteration or loss of that resource will adversely affect the public purpose of the city, state, or nation, the Commission shall attempt to establish with the owner of the resource an economically feasible plan for the preservation of the resource.

(e) The failure of the Commission to act on an application within sixty (60) calendar days after the date a complete application is filed with the Commission, unless an extension is agreed upon in writing by the applicant and the Commission, shall be considered to constitute approval.

(f) The local unit may charge a reasonable fee to process a permit application.

### **1310.13 DENIALS**

If a permit application is denied, the decision shall be binding on the inspector or other authority. A Denial shall be accompanied by a written explanation by the Commission of the reasons for denial and, if appropriate, a notice that an application may be re-submitted for Commission review when the suggested changes have been made. The Denial shall also include the notification of the applicant's right to appeal to the State Historic Preservation Review Board and to the circuit court.

### **1310.14 NOTICE TO PROCEED**

Work within a historic district shall be permitted through the issuance of a Notice to Proceed by the Commission if any of the following conditions prevail and if the proposed work can be demonstrated by a finding of the Commission to be necessary to substantially improve or correct any of the following conditions:

(a) The resource constitutes a hazard to the safety of the public or to the structure's occupants.

(b) The resource is a deterrent to a major improvement program that will be of substantial benefit to the community and the applicant proposing the work has obtained all necessary planning and zoning approvals, financing, and environmental clearances.

(c) Retaining the resource will cause undue financial hardship to the owner when a governmental action, an act of God, or other events beyond the owner's control created the hardship, and all feasible alternatives to eliminate the financial hardship, which may include offering the resource for sale at its fair market value or moving the resource to a vacant site within the historic district, have been attempted and exhausted by the owner.

- (d) Retaining the resource is not in the interest of the majority of the community.

### **1310.15 APPEAL OF A COMMISSION DECISION**

(a) An applicant aggrieved by a decision of the Commission concerning a permit application may file an appeal with the State Historic Preservation Review Board. The appeal shall be filed within sixty (60) calendar days after the decision is furnished to the applicant. The appellant may submit all or part of the appellant's evidence and arguments in written form. The State Historic Preservation Review Board shall consider an appeal at its first regularly scheduled meeting after receiving the appeal. A permit applicant aggrieved by the decision of the State Historic Preservation Review Board may appeal the decision to the circuit court having jurisdiction over the historic district commission whose decision was appealed to the State Historic Preservation Review Board.

(b) Any citizen or duly organized historic preservation organization in the City of Highland Park as well as resource property owners, jointly or severally aggrieved by a decision of the historic district commission may appeal the decision to the circuit court, except that a permit applicant aggrieved by a decision rendered under this Ordinance may not appeal to the court without first exhausting the right to appeal to the State Historic Preservation Review Board.

### **1310.16 WORK WITHOUT A PERMIT**

When work has been done upon a resource without a permit, and the Commission finds that the work does not qualify for a Certificate of Appropriateness, the Commission may require an owner to restore the resource to the condition that the resource was in before the inappropriate work or to modify the work so that it qualifies for a Certificate of Appropriateness. If the owner does not comply with the restoration or modification requirement within a reasonable time, the Commission may seek an order from the circuit court to require the owner to restore the resource to its former condition or to modify the work so that it qualifies for a Certificate of Appropriateness. If the owner does not comply or cannot comply with the order of the court, the Commission or its agents may enter the property and conduct work necessary to restore the resource to its former condition or modify the work so that it qualifies for a Certificate of Appropriateness in accordance with the court's order. The costs of the work done shall be charged to the owner, and may be levied by the City of Highland Park as a special assessment against the property. When acting pursuant to an order of the circuit court, the Commission or its agents may enter a property for purposes of this section.

### **1310.17 DEMOLITION BY NEGLIGENCE**

Upon a finding by the Commission that a historic resource within a historic district or a proposed historic district subject to its review and approval is threatened with Demolition by Neglect, the Commission may do either of the following:

(a) Require the owner of the resource to repair all conditions contributing to demolition by neglect.

(b) If the owner does not make repairs within a reasonable time, the Commission or its agents

may enter the property and make such repairs as necessary to prevent Demolition by Neglect. The cost of the work shall be charged to the owner, and may be levied by the City of Highland Park as a special assessment against the property. The Commission or its agents may enter the property for purposes of this section upon obtaining an order from the circuit court.

### **1310.18 REVIEW OF WORK IN PROPOSED DISTRICTS**

Upon receipt of substantial evidence showing the presence of historic, architectural, archaeological, engineering, or cultural significance of a proposed historic district, the City Council may, at its discretion, adopt a resolution requiring that all applications for permits within the proposed historic district be referred to the Historic District Commission as prescribed in Section 13 of the Ordinance. The Historic District Commission shall review permit applications with the same powers that would apply if the proposed historic district was an established historic district. The review may continue in the proposed historic district for not more than one year, or until such time as the City Council approves or rejects the establishment of the historic district by ordinance, whichever occurs first.

### **1310.19 EMERGENCY MORATORIUM**

If the City Council determines that pending work will cause irreparable harm to resources located within an established or proposed historic district, the City Council may by resolution declare an emergency moratorium on all such work for a period not to exceed six (6) months. The City Council may extend the emergency moratorium for an additional period not to exceed six (6) months, upon finding that the threat of irreparable harm to resources is still present. Any pending permit application concerning a resource subject to an emergency moratorium may be summarily denied.

### **1310.20 PENALTIES FOR VIOLATIONS**

(a) A person, individual, partnership, firm, corporation, organization, institution, or agency of government that violates this act is responsible for a civil violation and may be fined not more than \$5,000.00.

(b) A person, individual, partnership, firm, corporation, organization, institution, or agency of government that violates this act may be ordered by the court to pay the costs to restore or replicate a resource unlawfully constructed, added to, altered, repaired, moved, excavated or demolished.

### **1310.21 ACCEPTANCE OF GIFTS OR GRANTS**

The City Council may accept state or federal grants for historic preservation purposes; may participate in state and federal programs that benefit historic preservation, and may accept public or private gifts for historic preservation purposes. The City Council may appoint the Historic District Commission to accept and administer grants, gifts, and program responsibilities.

### **1310.22 ACQUISITION OF HISTORIC RESOURCES**

If all efforts by the Commission to preserve a resource fail, or if it is determined by the City Council that public ownership is most suitable, the City Council, if considered to be the public interest, may acquire the resource using public funds, public or private gifts, grants or proceeds from the issuance of revenue bonds. The acquisition shall be based upon the recommendation of the Commission. The Commission is responsible for maintaining publicly owned resources using its own funds, if not specifically designated for other purposes, or public funds committed for that use by the City Council. Upon recommendation of the Commission, the City may sell resources acquired under this section with protective easements included in the property transfer documents, if appropriate.

### **1310.23 HIGHLAND PARK FORD PLANT HISTORIC DISTRICT**

The Highland Park Ford Plant Historic District is hereby established and is bounded and described as follows:

(a) General description: The Highland Park Ford Plant, a 102-acre parcel that is located on Woodward Avenue in Highland Park, Michigan. The property fronts Woodward Avenue, Oakland Avenue, and Manchester Street and uses 91 Manchester St, Highland Park, MI 48203 as the main business address. The parcel is rectangular-shaped, and it is bounded by the former Detroit Terminal Railroad on the north, Oakland Avenue on the east, Manchester Street on the south, and Woodward Avenue on the west.

(b) Legal description: The Highland Park Ford Plant Historic District consists of ten parcels as described below:

PIN: 82 43 002 04 0001 315

PT OF LOT 1 WILLCOX'S SUB DESC AS  
BEG AT INTER OF ELY LINE OF WOODWARD AVE 120 FT WIDE AND NLY LINE OF  
MANCHESTER AVE 60FT WIDE  
TH N63 38 28E 732.10FT-TH N26 06 20W 714.09FT-TH S63 41 38W 104.47FTTHN27 49  
04W 12.06FTTH  
S63 54 35W 27.07FTTHS26 05 25E 72.05FTTH N63 30 28E 219FTTH S26 33 55E 166FTTH  
S63 30 32W 220.38FT-S26 05 25E 491.13FTTO  
POB 11.36AC WILLCOX'S SUB T1S R11E L1 P267 WCRK=11.36

ALSO,

PIN: 82 43 002 04 0001 316

PT OF LOT 1 WILLCOX'S SUB DESC AS  
BEG N26 05 25W 729.18FT AND N63 54 35E 229.68FT FROM THE INTERSECTION OF  
ELY LINE OF WOODWARD AVE 120 FT WIDE AND NLY LINE OF MANCHESTER AVE  
60FT WIDE  
TH N63 54 35E 397.39FTTHS27 49 04E 12.06FTTH  
N63 41 38E 104.47FTTH N26 06 17W 298.65FTTHS63 54 29W 506.76FTTHS27 00 33E  
287.24FTTO

POB 3.35AC WILLCOX'S SUB  
T1S R11E L1 P267 WCR -K-3.35ACALSO,

PIN: 82 43 002 04 0001 317

PT OF LOT 1 WILLCOX'S SUB DESC AS

BEG N26 05 25W 729.18FT FROM THE INTERSECTION OF ELY LINE OF WOODWARD  
AVE 120 FT WIDE AND NLY LINE OF MANCHESTER AVE 60FTWIDE

TH N63 54 35E 229.68FTTHN27 00 33W 287.24FTTH S63 54 29W 225.07FTTH S26 05 25E  
287.20FT - -

TO POB 1.50AC WILLCOX'S SUB T1S R11E L1 P267 WCR-K-1.50ACALSO,

PIN: 82 43 002 04 0001 320

PT OF LOTS 1 TO 3 INCL OF WILCOX'S SUB T13 R11E L1 P267 WCR DESC AS BEG N26  
05 25W 1061.38FT FROM INTERSECTION OF ELY LINE WOODWARD AVE 120FT WIDE  
AND NLY LINE OF MANCHESTER AVE 60FT WIDE

TH N26 05 25W 617.60FTTH N63 52 55E 25FT

TH N26 05 25W 32FT TH N63 52 55E 288.75FTTH S26 06 20E 232.31FTTH S19 21 59W  
81.06FT TH S63 52 55W 91.15FT TH S26 04 57E 360.54FT

TH S63 54 29W 164.84FTTO POB 3.39AC

ALSO,

PIN: 82 43 002 04 0001 321

PT OF LOTS 1 TO 3 INCL OF WILCOX'S SUB T1S R11E L1 P267 WCR DESC AS BEG  
N26 05 25W 1061.38FT FROM INTERSECTION OF ELY LINE WOODWARD AVE 120FT  
WIDE AND NLY LINE OF MANCHESTER AVE 60FT WIDE

TH N26 05 25W 45FT TH N63 54 29E 164.84FT

TH N26 04 57W 360.54FTTH N63 52 55E 91.15FT TH N19 21 59E 81.06FT TH N26 06 20W  
232.31FTTH N63 52 55E 587.16FT TH S26 04 56E 695FT

TH S63 54 29W 900.81FTTO POB 10.96AC

ALSO,

PIN: 82 43 002 04 0001 322

PT OF LOTS 1 TO 3 INCL AND LOTS 13,14 AND 17 OF WILCOX'S SUB T1S R11EL1 P267  
WCR DESC AS BEG S63 52 55W 475.50FT FROM INTERSECTION OF WLY LINE OF  
OAKLAND AVE 66FT WIDE AND SLY LINE OF DETROIT TERMINAL RR

THS26 00 51E 678.21FT THS63 48 50W 1215.56FTTHN26 04 56W 679.66FT THN63 52 55E  
1216.36FTTO POB 18.95AC

ALSO,

PIN: 82 43 002 04 0001 323

PT OF LOTS 17 AND 18 OF WILCOX'S SUB T1S R11E L1 P267 WCR

DESC AS BEG AT THE INTERSECTION OF WLY LINE OF OAKLAND AVE 66FT WIDE AND SLY LINE OF DETROIT TERMINAL RR ROW  
TH S26 00 51E 450.62FT TH S35 28 44E 230.44FT TH S63 48 49W 513.33FTTH N26 00 51W 678.21FTTH N63 52 55E 475.50FT TO POB 7.50AC

ALSO,

PIN: 82 43 002 04 0001 324

PT OF LOTS 1,13,14,17,18 OF WILCOX'S SUB T1S R11E L1 P267 WCR AND PT OF SECTIONS 4,14 AND 15 DESC AS BEG N63 38 28E 732.10FT FROM INTERSECTION OF ELY LINE WOODWARD AVE 120FT WIDE AND NLY LINE MANCHESTER AVE 66FT WIDE

THN26 06 20W 714.09FT THN26 06 15W 298.88FT THN63 54 29E 168.98FT THN26 04 56W 15.35FT THN63 48 49E 1728.89FTTHS35 28 44E 54.20FT THS26 02 47E 968.82FT THS63 38 27W 1905.78FTTO POB 44.80AC

ALSO,

PIN: 82 43 002 04 0003 004

000A15.5 PART OF LOT 3 OF WILCOX'S SUB T1S R11E L1 P267 WCR BEG AT INT OF ELY LINE OF WOODWARD AVE 120 FT WIDE WITH SLY LINE OF DTRR ROW 66 FT WIDE

TH N 63 DEG 53M 25S E 25 FTTH S 26 DEG 06M 35S E 32 FT TH S 63 DEG 53M 25S W 25 FT

TH N 26 DEG 06M 35S W 32 FT POB WILLCOX'S SUB TIS R11E, L1 P267 WCR

ALSO,

PIN: 82 43 009 08 0016 300

000A15.1 PART OF LOTS 7 AND 8 DESC AS BEG N 26D 05M W 491.13 FT FROM INT OF ELY ROW LINE OF WOODWARD AVE 120 FT WIDE WITH NLY ROW LINE OF MANCHESTER AVE 60 FT WIDE

TH N 63D 30M 32S E 220.38 FT TH N 26D 33M 55S W 166.00 FTTH S 63D 30M 28S W 219.00 FT

TH S 26D 05M 25S E 166.00 FT POB. 084 AC.

PLAT OF SUB INTO PARK LOTS OF QUARTER SEC'S 4 5 44 45 55 56 57 58 10000AT L34 P332 WCR

Moved by Council Pro Tem Patrick  
Supported by Councilmember McDonald

This shall be the first reading of Highland Park Administrative Code Chapter 1310. Yeas (5), Nays (0), Absent (0).

\*\*\*



**02-07-22 VII d**

The following resolution was submitted for approval.

**RESOLUTION APPROPRIATING AND RE-APPROVING FUNDS FOR PAYMENT TO BODMAN PLC FOR APPROVED LEGAL SERVICES RENDERED**

Moved by Councilmember Bates  
Supported by Council Pro Tem Patrick

**WHEREAS**, the Highland Park City Council previously passed resolutions engaging Bodman PLC to represent the City Council and to perform legal services on behalf of City Council in connection with several matters, which constitute bona fide disputes under Chapter 7; Section 7-5; Letter (c) of the City of Highland Park City Charter; **AND**

**WHEREAS**, the Mayor of Highland Park, Hubert Yopp, despite being directed to do so by City Council, has failed to arrange for the City's finance department to pay Bodman PLC's invoices for legal services rendered on behalf of City Council, and as a result, the City currently owes to Bodman PLC the amount of \$23,378.50 for legal services rendered on behalf of City Council, and additional amounts for future legal services to be rendered in these matters; **AND**

**WHEREAS**, the City Council is authorized under the City Charter and City Code to appropriate and authorize funds as needed for the payment of City obligations, and is authorized to appropriate funds to pay legal services provided to City Council by Bodman PLC pursuant to the previously passed resolutions and as authorized by Chapter 7; Section 7-5 of the City of Highland Park City Charter; **AND**

**NOW, THEREFORE BE IT RESOLVED**, consistent with the aforementioned, the Highland Park City Council allocates and approves the amount of \$30,000.00 in additional funding, which the Council directs the Mayor promptly pay to Bodman PLC for legal services rendered and to be rendered in connection with Bodman PLC's representation of City Council. Yeas (5), Nays (0), Absent (0).

\*\*\*

**30<sup>th</sup> DISTRICT COURT**  
**02-07-22 VIII a**

The following request was submitted for approval.

As you are aware, last year there was major rain fall in the State of Michigan that caused extensive flooding and damage to the basement at city hall. Since the court has been located on Woodward, there have been three instances of extreme flooding/damage in the basement. After the most recent incident, the court and police department sustained a great loss to documents, files and court materials. In that particular State of Emergency, the police department and court were relocated to a new location and the process began to remove, replace and salvage the court.

The court was able to have a file room erected at the new location to house the files, pursuant to state court mandates that court files have to be located in a secure place within the court facility. The purpose was to eventually move all remaining files that are still in the basement (after they can be remediated) and also move files that are located on the second floor of city hall (these files were moved to the second floor after a different flooding some years ago).

There are three (3) invoices for the file room that have not been paid. The court also received an estimate from Document Restoration Services for the files and other documents that remain in the basement. That estimate was received from the walk-through the court did with the insurance company and Mr. Burgess after the flood. The estimate to remediate the files was \$53,000, however Mr. Burgess and/or the Court Administrator believe they can acquire alternate quotes.

The court was also informed that funds from the insurance company and/or any other state flood relief funds would be allocated to the court to cover its damages. In the immediate, the court is requesting that the three attached invoices be paid by the city from the aforementioned resources.

Moved by Council Pro Tem Patrick  
Supported by Councilmember Bates

To pay court invoices 09821, 09822 and 09823 from June 2021 flood for a total amount of \$9,500. Yeas (5), Nays (0), Absent (0).

\*

## **02-07-22 VIII b**

The following resolution was submitted for approval.

### **RESOLUTION TO ACCEPT MICHIGAN SUPREME COURT, STATE COURT ADMINISTRATIVE OFFICE MICHIGAN MENTAL HEALTH COURT GRANT FOR FISCAL YEAR 2022 CONTRACT**

Moved by Councilmember McDonald  
Supported by Councilmember Bates

**WHEREAS**, the State of Michigan, created the mental health court statute in December 2013. The statute provides authority for the trial courts to develop and operate mental health courts statewide. Specifically, MCL 600.1090(e)(ii) guides courts in program implementation by adhering to the *Essential Elements of a Mental Health Court*,

**WHEREAS**, the 30<sup>th</sup> District Court for the City of Highland Park applied to the Michigan Supreme Court through its administrative office for grants funds in order to implement a mental health docket, called "Mentally There" at the 30<sup>th</sup> District Court,

**WHEREAS**, there is a need to offer a program that could give intensive services to those with mental health issues, as the 30<sup>th</sup> District Court is presently servicing approximately 120 non-

violent misdemeanants of which approximately 20% have been diagnosed with a mental health illness, serious emotional disturbance or a developmental disability.

**WHEREAS**, the 30<sup>th</sup> District Court has received notification from the Michigan Supreme Court, State Court Administrative Office, advising of its intent to reimburse the amount of \$29,672 in order to fund implementation of the "Mentally There" docket at the 30<sup>th</sup> District Court for the 2021-2022 fiscal year, and

**WHEREAS**, the City and the Court recognizes the increase of those with a diagnosed mental illness entering the criminal justice system, along with the need to offer these intensive services in our community to assist with recidivism, lessen our jail population, decrease negative police contact and protect the community,

**BE IT FINALLY RESOLVED**, that the Highland Park City Council hereby authorizes the appropriate City officials to do all things necessary to accept the award of Michigan Supreme Court, State Court Administrative Office, Grant#25838, for fiscal year 2022, in the amount of \$29,672.000 as well as any subsequent fiscal years that these funds remain available from the grantor. Yeas (5), Nays (0), Absent (0).

\*\*\*

**COMMUNITY DEVELOPMENT  
02-07-22 IX a**

The following resolution was submitted for approval.

**RESOLUTION TO SELL THE VACANT RESIDENTIAL SIDE LOT AT 153 AVALON  
TO THE ADJACENT PROPERTY OWNER AT 149 AVALON**

Moved by Councilmember McDonald  
Supported by Councilmember Bates

**WHEREAS**, The City of Highland Park holds in its inventory a surplus of City- owned parcels that are not producing a taxable, habitable and general benefit to the City and its residents; and

**WHEREAS**, it is the goal of the City to decrease the number of city-owned parcels and return them to productive use; and

**WHEREAS**, the City of Highland Park is the owner of the vacant side lot at 153 Avalon,(vacant lot adjacent to resident's home); and

**WHEREAS**, upon the payment of all fees have been previously paid, and required clearances obtained from the Water Department, Treasurer, City Engineer, CED and Legal Departments are signed off and ready to purchase; and

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council approves the sale of the vacant lot located in Highland Park, MI at the cost of \$500. Yeas (5), Nays (0), Absent (0).

**02-07-22 IX b**

The following resolution was submitted for approval.

**RESOLUTION TO SELL THE VACANT RESIDENTIAL SIDE LOT AT 39 DORIS TO THE ADJACENT PROPERTY OWNER AT 37 DORIS**

Moved by Councilmember McDonald  
Supported by Councilmember Bates

**WHEREAS**, The City of Highland Park holds in its inventory a surplus of City - owned parcels that are not producing a taxable, habitable and general benefit to the City and its residents; and

**WHEREAS**, it is the goal of the City to decrease the number of city-owned parcels and return them to productive use; and

**WHEREAS**, the City of Highland Park is the owner of the vacant side lot at 153 Avalon, (vacant lot adjacent to resident's home); and

**WHEREAS**, upon the payment of all fees have been previously paid, and required clearances obtained from the Water Department, Treasurer, City Engineer, CED and Legal Departments are signed off and ready to purchase; and

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council approves the sale of the vacant lot located in Highland Park, MI at the cost of \$500. Yeas (5), Nays (0), Absent (0).

\*

**02-07-22 IX c**

The following resolution was submitted for approval.

**RESOLUTION TO SELL THE VACANT RESIDENTIAL SIDE LOT AT 52 PILGRIM TO THE ADJACENT PROPERTY OWNER AT 56 PILGRIM**

Moved by Councilmember McDonald  
Supported by Councilmember Bates

**WHEREAS**, The City of Highland Park holds in its inventory a surplus of City - owned parcels that are not producing a taxable, habitable and general benefit to the City and its residents; and

**WHEREAS**, it is the goal of the City to decrease the number of city-owned parcels and return them to productive use; and

**WHEREAS**, the City of Highland Park is the owner of the vacant side lot at 153 Avalon, (vacant lot adjacent to resident's home); and

**WHEREAS**, upon the payment of all fees have been previously paid, and required clearances obtained from the Water Department, Treasurer, City Engineer, CED and Legal Departments are signed off and ready to purchase; and

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council approves the sale of the vacant lot located in Highland Park, MI at the cost of \$500. Yeas (5), Nays (0), Absent (0).

\*\*\*

**PUBLIC WORKS**  
**02-07-22 X**

The following resolution was submitted for approval.

**A RESOLUTION FOR THE APPROVAL OF MDOTS PERFORMANCE RESOLUTION FOR GOVERNMENTAL AGENCIES FOR SUBMITTAL OF AN ANNUAL RIGHT OF WAY PERMIT BY THE CITY OF HIGHLAND PARK COUNCIL**

Moved by Council Pro Tem Patrick  
Supported by Councilmember Armstrong

**WHEREAS**, it may be necessary to perform work and/or utilize traffic control devices within the Right of Way of MDOT roads; and,

**WHEREAS**, the attached Performance Resolution is required by the Michigan Department of Transportation (MDOT) in order to issue a municipality a permit for use of a state highway right of way. There is no transfer of money, property, or rights of the City of Highland Park in this Performance Resolution.

**BE IT RESOLVED**, the City of Highland Park City Council MDOT's Performance Resolution for issuance of an annual permit required to perform work within MDOT's right of way. Yeas (5), Nays (0), Absent (0).

\*\*\*

**RECREATION**  
**02-07-22 XI a**

The following resolution was submitted for approval.

**RESOLUTION TO VOID CONTRACT WITH KUHN SPECIALTY FLOORING FOR REMOVAL AND INSTALLATION OF NEW FLOORING AT THE HIGHLAND PARK RECREATION CENTER**

Moved by Councilmember Armstrong  
Supported by Councilmember Bates

**WHEREAS**, on December 6, 2021, the City approved a contract with Kuhn Flooring to remove and replace flooring at the Recreation Center damaged by the flood; and

**WHEREAS**, upon further inspection, it was determined that the existing bleachers also needed to be replaced because they are not working properly and do not meet current safety standards; and

**WHEREAS**, as a result, the contract approved December 6, 2021 was never executed; and

**WHEREAS**, the City desires to void the December 6, 2021 contract and issue a new contract for the flooring and bleachers; and

**NOW, THEREFORE, BE IT FURTHER RESOLVED**, that the City voids the approved December 6, 2021 contract with Kuhn Flooring. Yeas (5), Nays (0), Absent (0).

\*

**02-07-22 XI b**

The following resolution was submitted for approval.

**RESOLUTION TO APPROVE CONTRACT WITH KUHN SPECIALTY FLOORING FOR REMOVAL AND INSTALLATION OF NEW FLOORING AND BLEACHERS IN THE HIGHLAND PARK RECREATION CENTER GYM**

Moved by Councilmember McDonald  
Supported by Councilmember Armstrong

**WHEREAS**, on December 6, 2021, the City approved a contract with Kuhn Flooring to remove and replace the gym flooring at the Recreation Center damaged by the flood; and

**WHEREAS**, Kuhn engaged a bleacher expert to determine how to remove and re-install the bleachers in the gym so that the floor can be replaced; and

**WHEREAS**, upon further inspection, it was determined that the existing bleachers were not working properly (3 of 5 sets open halfway) and there are no replacement parts available since the manufacturer has been defunct for 28+ years; and

**WHEREAS**, additionally, the bleachers do not meet current safety codes and do not accommodate ADA seating; and

**WHEREAS**, electrical and mechanical infrastructure improvements must be added to comply with today's safety standards; and

**WHEREAS**, the Recreation Center requires safe, functional bleachers for use during recreation programs, sporting events, community meetings, etc., and

**WHEREAS**, Kuhn Flooring has quoted a discounted price for replacing the gym floor and installing a new 8-row set of motorized Interkal bleachers accommodating 447 persons for a combined price of \$225,000; and

**WHEREAS**, the City desires to have Kuhn Flooring remove and install the new bleachers based on their experience and expertise as well as their ability to more efficiently synchronize the bleachers and flooring as one turnkey project; and

**NOW, THEREFORE, BE IT FURTHER RESOLVED**, that the City approves the contract with Kuhn Specialty Flooring to remove and replace flooring and bleachers in the Highland Park Recreation Center gym for a combined cost not to exceed \$225,000 plus a 5% contingency. Yeas (5), Nays (0), Absent (0).

\*

**02-07-22 XI c**

The following resolution was submitted for approval.

**RESOLUTION TO APPROVE NDS P.O. FOR RECREATION CENTER FRONT ENTRANCE DOORS**

Moved by Councilmember Bates  
Supported by Councilmember McDonald

**WHEREAS**, on September 20, 2021 the City approved a resolution to solicit quotes to repair/replace Recreation Center doors to meet Fire Safety Regulations, to be ADA compliant and to prevent water from coming into the building; and

**WHEREAS**, on December 20, 2021, the City approved a contract with Jan Door to repair/replace five of the six sets of doors based on their past performance in Highland Park; and

**WHEREAS**, Jan Door did not have the capability to replace the front entrance doors to make them ADA compliant; and

**WHEREAS**, the only bid received for the front entrance doors was from National Door Systems, LLC (NOS) at of cost of \$19,121; and

**NOW, THEREFORE, BE IT RESOLVED** that the City approves the P.O. with National Door Systems LLC (NOS) to replace the front entrance of doors at the Recreation Center with ADA compliant doors at a cost of \$19,121 (with an additional 10% contingency for hardware). Yeas (5), Nays (0), Absent (0).

\*\*\*

**TREASURER**  
**02-07-22 XIII**

The following resolution was submitted for approval.

**RESOLUTION TO EXTEND COMMERCIAL USER AGREEMENT  
WITH WAYNE COUNTY OFFICE OF REGISTER OF DEEDS**

Moved by Councilmember McDonald  
Supported by Council Pro tem Patrick

**WHEREAS**, the City of Highland Park is a Commercial User of Wayne County Register of Deed;

**WHEREAS**, Wayne County Register of Deeds has modified its Commercial User Agreement;

**WHEREAS**, the City of Highland Park would like to continue using the services of Wayne County Register of Deeds as a Commercial User.

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council approve Wayne County Register of Deeds Commercial User Agreement for the City of Highland Park. Yeas (5), Nays (0), Absent (0).

\*\*\*

**OUTSIDE COMMUNICATION  
02-07-22 XIII**

The following communication was received from Terry Wheeler.

I had the pleasure of speaking to Council member Glenda McDonald after my mother's transition. In honor of my parent's, Earl and Naomi Wheeler's, longstanding dedication, commitment, loyalty and decades of service to the city of Highland Park, I am compelled to approach this honorable council and the Mayor, to grant my request for a permanent addition to the street sign, McLean, to be named "Wheelers Way".

Their positions in Highland Park were appointed by the citizens and the many mayors that they served throughout the over 40+ years, 1960's-2000. The Wheelers were major proponents in ensuring fair and proper education and job opportunities were afforded to every adult and child in the Highland Park community. Up and coming politicians were advised to speak to the Wheelers for counsel and advice. Their doors were never closed to anyone. They were affectionately known as "Mom and Pops Wheeler".

Below is brief history of their accomplishments and contributions to Highland Park, as well as the surrounding area:

Naomi held an esteemed career in the City of Highland Park, Michigan. For many years she worked as a paraprofessional in the Early Childhood Development Program as a surveyor for the Head Start Program. She was a Coordinator for the Right to Read Program at Liberty School, and a Coordinator for the Summer Hot Lunch Programs. She also engaged in working with the Senior Citizen Program at the Ernest t Ford Field House. After thirty years of service for the



Highland Park School District, Naomi retired from her position as a paraprofessional at Highland Park Community High School Physical Education Department.

Naomi was very involved as a community activist in the City of Highland Park. She was the former President for the Liberty School PTA, Organizer Freedom from Fear Coalition, Former Vice President Ford School PTA, Organizer of the H.P. North End Center, Member Citizen Advisory Committee, Organizer of the Louise Street Block Club and Youth Division, Chairperson of the Neighborhood Advisory Council Model Cities Program, Chairperson Senior Citizen's Advisory Council, Member H.P. Caucus Club, Member Neighborhood Coalition of the H. P. Y.W.C.A. Board of Directors, Coordinating Member and Board of Directors H.P. Health Fair, Former Precinct Delegate H.P, Member 14th Congressional District Citizen's Committee Black Family Development, Organizer for re-opening of the Davison Freeway Committee. In 1992, Naomi was appointed by the late Honorable Mayor Linsey Porter as Chairperson of the Highland Park Arts and Culture Commission. During her tenure as Chairperson along with the newly formed Arts and Culture Committee, the Michigan Week Parade continued successfully. In July of 1992, the first Gospel Rama began and continued annually for many years. In December of 1992, The Life and Times of Malcolm X was sponsored as a day of celebration. That same year Highland Park's first Christmas Parade and Program was established. The celebration for the Kwanzaa Program was initiated, and the Martin Luther King Walk and Program commenced as an annual event. The Arts and Culture committee played a major role in the planning and implementing the community component for the grand opening of the Highland Park's first shopping plaza "Highland Park Place" on Woodward Avenue. Finally, on May 18, 2019, Mrs. Naomi Wheeler was honored for her many achievements and was named Grand Marshall for the Highland Park Michigan Week Parade.

Earl's very first job was as a Television Repairman. He later worked as a vocalist and musician in various musical genres, his stage name was "Paco". In 1963, Earl worked as a Social Worker and Case Manager at Northville Psychiatric Hospital. In 1965, Earl worked as a Psychiatric Social Worker, State Supervisor and Department Analyst with Michigan Department of Mental Health. He went on to become a Coordinator and Investigator for Adult Foster Care at Michigan Department of Mental Health at Northville State Hospital. In 1971, Earl continued his esteemed career working for the City of Highland Park in which he held various positions. He was Director of the Human Relations Commission, Administrator for Civil Rights Commission. In 1975, he became Director of Community and Social Service Center. In 1976, he was an Administrator for the Department of Human Resources. In 1978, Earl became Deputy Director and Director for New Detroit Inc. In 1980, he became an Analyst for Michigan Department of Mental Health. In 1992, Earl became Highland Park's first City Ombuds-man. In 1996, he became President of Highland Park City Council. In 2003, Earl was a Lecturer and African Storyteller for the International Institute of Detroit. In 2004, he contracted with the State Attorney General's Office. Earl also worked as an Instructor for various senior citizens' groups.

Earl served on various organizations and committees which included serving on the Highland Park Fire and Police Commission, Chairperson for Michigan Week Parade, Founder and President of the Highland Park Men's Forum, Highland Park Caucus Club Member; Freedom from Fear Organization, Member of the Advisory Council Job Corp of Detroit, Member of New Center Community Mental Health Board, Member of Wayne Metropolitan Community Services, Member of Communities First Highland Park, Member of Thea Bowman Nurse Managed Care Clinic, Member of Weed and Seed, Member of the Program Justice Department,

Member of 4C's (Child Care Coordinating Council), Member of The North End Community Organization, and Member of The Museum of African American History.

As you can see, my parents had a very committed and distinguished life, helping the city of Highland Park to become the gem that it is today. Please consider my request to honor their life and leave a legacy for them.

Moved by Council Pro Tem Patrick  
Supported by Councilmember Bates

To place this item on the February 22<sup>nd</sup> Workshop agenda. Yeas (5), Nays (0), Absent (0).

\*\*\*

## **ADJOURNMENT**

Moved by Council Pro Tem Patrick  
Supported by Councilmember Armstrong

To adjourn the meeting, motion carried, meeting adjourned at 7:59 p.m.

**CERTIFICATE**

I hereby certify that the attached is a copy of the minutes of the In-Person and Virtual Regular Meeting held the 7<sup>th</sup> day of February 2022 and that said minutes are available for public inspection at the address designated on the posted public notice.

A handwritten signature in blue ink, appearing to read 'Cidia Wicker-Brown', with a stylized flourish at the end.

Cidia Wicker-Brown, Deputy City Clerk