

**PROPOSED MINUTES OF THE VIRTUAL & IN-PERSON  
REGULAR MEETING OF THE HIGHLAND PARK CITY COUNCIL**

**December 1, 2025**

Council convened at 7:02 p.m. with Council President Thomas presiding.

Present: Council Pro Tem Robinson, Councilwoman Manica, Councilwoman Martin, Councilman Ash-Shafii, Council President Thomas (5).

Absent:, (0).

A quorum being present, Council was declared in session.

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**APPROVAL OF AGENDA**

Moved by Council Pro Tem Robinson  
Supported by Councilman Ash-Shafii

To approve the agenda with the following amendments; to table items Vc, VIIa and VIIb and be moved to a workshop and add workshop to the schedule under City Council. Yeas (3), Nays (2) Thomas, Manica, Absent (0).

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**APPROVAL OF MINUTES**

Moved by Councilwoman Martin  
Supported by President Thomas

To approve the minutes of the In-Person and Virtual Regular meeting held November 3, 2025. Yeas (3), Nays (2) Robinson, Ash-Shafii, Absent (0).

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**ADMINISTRATION**

**12-01-25 V a**

The following resolution was submitted for approval.

**RESOLUTION TO APPROVE CONTRACT WITH WCI FOR THE IVES FIELD PARK  
RENOVATIONS SITE MANAGER UNDER THE CMF/DNR SPARK GRANT**

Moved by Councilman Ash-Shafii  
Supported by Councilwoman Manica

**WHEREAS**, on August 19, 2024, the City approved a resolution to accept the \$982,700 CMF/DNR Spark Grant award for enhancements to Ives Field; and

**WHEREAS**, the Spark Grant is a partnership between the Council of Michigan Foundations (CMF) and the Michigan Department of Natural Resources (DNR) that was established to revitalize public recreation

opportunities in Michigan communities hardest hit by the Covid-19 pandemic; and  
**WHEREAS**, on August 4, 2025, the City approved issuing two RFPs for the grant-one for the Playground Contractor and one for the Ives Field Park Renovations Site Manager; and

**WHEREAS**, two bids were opened at the October 6, 2025 City Council meeting for the Ives Field Park Renovations Site Manager (see below); and

Park Renovation Project	Total
Anglin Civil	\$ 624,581.94
<b>WCI</b>	<b>\$ 576,500.00</b>

**WHEREAS**, the City Council referred the bids to Administration for a recommendation; and

**WHEREAS**, the Administration sent the bids to an Evaluation Committee for review (see attached); and

**WHEREAS**, the Evaluation Committee is recommending entering into a contract with WCI for the Ives Field Park Renovations Site Manager for an amount not to exceed \$625,565.00; and

**NOW, THEREFORE, BE IT RESOLVED** that City approves entering into a contract with WCI for the Ives Field Park Renovations Site Manager under the CMF/DNR Spark Grant. Yeas (5), Nays (0), Absent (0).

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## 12-01-25 V b

The following resolution was submitted for approval.

### **RESOLUTION TO APPROVE CONTRACT WITH MID STATES RECREATION FOR THE PLAYGROUND CONTRACTOR UNDER THE CMF/DNR SPARK GRANT**

Moved by Councilman Ash-Shafii  
Supported by Councilwoman Manica

**WHEREAS**, on August 19, 2024, the City approved a resolution to accept the \$982,700 CMF/DNR Spark Grant award for enhancements to Ives Field; and

**WHEREAS**, the Spark Grant is a partnership between the Council of Michigan Foundations (CMF) and the Michigan Department of Natural Resources (DNR) that was established to revitalize public recreation opportunities in Michigan communities hardest hit by the Covid-19 pandemic; and

**WHEREAS**, on August 4, 2025, the City approved issuing two RFPs for the grant-one for the Playground Contractor and one for the Ives Field Park Renovations Site Manager; and

**WHEREAS**, two bids were opened at the October 6, 2025, City Council meeting for the Playground Contractor (see below); and

Playground Project	Total
Sinclair Recreation	\$ 200,000.00
Mid States	\$ 200,000.00

**WHEREAS**, the City Council referred the bids to Administration for a recommendation; and

**WHEREAS**, the Administration sent the bids to an Evaluation Committee for review (see attached); and

**WHEREAS**, the Evaluation Committee is recommending entering into a contract with Mid States Recreation as the Playground Contractor for an amount not to exceed \$220,000.00; and

**NOW, THEREFORE, BE IT RESOLVED** that City approves entering into a contract with Mid States Recreation as the Playground Contractor under the CMF/DNR Spark Grant. Yeas (5), Nays (0), Absent (0).

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**CITY COUNCIL  
12-01-25 VI**

Moved by Councilwoman Manica  
Supported by Council President Thomas

To approve the City Council 2026 meeting schedule with the amendment to add Workshops to the schedule. Yeas (5), Nays (0), Absent (0).

January 20 <sup>th</sup>	July 6 <sup>th</sup> & 20 <sup>th</sup>
February 2 <sup>nd</sup> & 17 <sup>th</sup>	August 17 <sup>th</sup>
March 2 <sup>nd</sup> & 16 <sup>th</sup>	September 8 <sup>th</sup> & 21 <sup>st</sup>
April 6 <sup>th</sup> & 20 <sup>th</sup>	October 5 <sup>th</sup> & 19 <sup>th</sup>
May 4 <sup>th</sup> & 18 <sup>th</sup>	November 16 <sup>th</sup>
June 1 <sup>st</sup> & 15 <sup>th</sup>	December 7 <sup>th</sup> & 21 <sup>st</sup>

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**COMMUNITY DEVELOPMENT  
12-02-25 VII a**

The following resolution was submitted for approval.

**RESOLUTION APPROVING THE APPOINTMENT OF HIGHLAND PARK RESIDENT  
MYLES MORGAN TO THE CITY OF HIGHLAND PARK PLANNING COMMISSION**

Moved by Councilwoman Manica  
Supported by Council President Thomas

**WHEREAS**, the City of Highland Park Planning Commission has several vacancies.

**WHEREAS**, Section 1210.02 of the City of Highland Park's Zoning Ordinance Charter vests Mayor McDonald with the power to appoint members to the Planning Commission subject to the approval of a majority vote by City Council; and

**WHEREAS**, Myles Morgan, a resident of the City of Highland Park, was duly appointed to the Planning Commission by Mayor McDonald; and

**WHEREAS**, Mayor McDonald respectfully requests that City Council approve the appointment of Myles

Morgan, to one of the existing vacant positions on the Planning Commission, in accordance with the requirements of Section 1210.02 of the Zoning Ordinance.

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of Highland Park hereby appoints Myles Morgan to the City of Highland Park Planning Commission for a term of three (3) years commencing January 1, 2026, and expiring on December 31, 2028. Yeas (5), Nays (0), Absent (0).

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**12-02-25 VII b**

The following resolution was submitted for approval.

**RESOLUTION APPROVING THE APPOINTMENT OF HIGHLAND PARK RESIDENT JALEN SMITH TO THE CITY OF HIGHLAND PARK PLANNING COMMISSION**

Moved by Councilwoman Manica  
Supported by Council President Thomas

**WHEREAS**, the City of Highland Park Planning Commission has several vacancies.

**WHEREAS**, Section 1210.02 of the City of Highland Park's Zoning Ordinance Charter vests Mayor McDonald with the power to appoint members to the Planning Commission subject to the approval of a majority vote by City Council; and

**WHEREAS**, Jalen Smith, a resident of the City of Highland Park, was duly appointed to the Planning Commission by Mayor McDonald; and

**WHEREAS**, Mayor McDonald respectfully requests that City Council approve the appointment of Jalen Smith to one of the existing vacant positions on the Planning Commission, in accordance with the requirements of Section 1210.02 of the Zoning Ordinance.

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of Highland Park hereby appoints Jalen Smith to the City of Highland Park Planning Commission for a term of three (3) years commencing January 1, 2026, and expiring on December 31, 2028. Yeas (4), Nays (1) Robinson, Absent (0).

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**SENIOR  
12-01-25 VIII**

The following resolution was submitted for approval.

**RESOLUTION TO REQUEST APPROVAL TO SUBMIT AN APPLICATION FOR MOLINA HEALTHCARE OF MICHIGAN AND MICHIGAN ASSOCIATION OF SENIOR CENTERS GRANT OPENING NOVEMBER 15, 2025 – JANUARY 16, 2026**

Moved by Councilwoman Manica  
Supported by Council President Thomas

**WHEREAS**, The City of Highland Park Senior Department is seeking funding to hire staff for Congregate meals and hire a Pickleball program instructor for senior residents; **and**,

**WHEREAS**, Molina Healthcare of Michigan partnered with the Michigan Association of Senior Centers (MASC) is offering up to \$10,000 no match grants for Senior Centers in the lower peninsula of Michigan; **and**,

**WHEREAS**, the City of Highland Park Senior Department is requesting approval to apply for the Molina Healthcare of Michigan and Michigan Association of Senior Centers (MASC) grant.

**NOW, THEREFORE, BE IT RESOLVED**, that the City approves applying for the Molina Healthcare of Michigan and Michigan Association of Senior Centers grants, which are open from November 15, 2025, to January 16, 2025. Yeas (5), Nays (0), Absent (0).

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## **ADJOURNMENT**

Moved by Councilwoman Manica

To adjourn the meeting, meeting adjourned at 8:20 p.m.

### **CERTIFICATE**

I hereby certify that the attached is a copy of the minutes of the In-Person and Virtual Regular Meeting held the 1<sup>st</sup> day of December 2025 and that said minutes are available for public inspection at the address designated on the posted public notice.



Cidia Wicker-Brown, Deputy City Clerk