

**MINUTES OF THE
REGULAR MEETING OF THE HIGHLAND PARK CITY COUNCIL**

NOVEMBER 18, 2019

Council convened at 7:02 p.m. with Council President Patrick presiding.

Present: Council Pro Tem McDonald, Councilmember Woodard, Councilmember Bates and Council President Patrick (4).

Absent: Councilmember Lewis (1) excused.

A quorum being present, Council was declared in session.

APPROVAL OF AGENDA

Moved by Councilmember Woodard
Supported by Councilmember Bates

To approve the agenda with the removal of items V and VIII. Yeas (4), Nays (0), Absent (1) Councilmember Lewis.

APPROVAL OF MINUTES

Moved by Councilmember Woodard
Supported by Councilmember Bates

To approve the minutes of the Workshop Meeting held October 21, 2019. Yeas (4), Nays (0), Absent (1) Councilmember Lewis.

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Moved by Councilmember Woodard
Supported by Councilmember Bates

To approve the minutes of the Regular meeting held October 21, 2019. Yeas (4), Nays (0), Absent (1) Councilmember Lewis.

**CITY CLERK
11-18-19 V**

The following resolution was submitted for approval.

Moved by Councilmember Woodard
Supported by Councilmember Bates

WHEREAS, the State of Michigan has called for a Presidential Primary to be held in all cities, townships and villages on Tuesday, March 10, 2020;

WHEREAS, the Presidential Primary election is a reimbursable state election;

WHEREAS, funds were not budgeted in the FY 2019/20;

WHEREAS, the election line item 101-215-755-000 for FY 2019/20 needs to be amended in the amount of \$25,000 to conduct the Presidential Primary election;

NOW THEREFORE BE IT RESOLVED THAT; Council amend the Clerk's election line item 101-215-755-000 in the amount of \$25,000 to conduct the Tuesday, March 10, 2020 election. Yeas (4), Nays (0), Absent (1) Councilmember Lewis.

**CITY COUNCIL
11-18-19 VI**

The following resolution was submitted for approval.

**RESOLUTION DECLARING THE CITY OF HIGHLAND PARK WILL CHOSE TO
'OPT-IN' AS REQUIRED BY THE STATE OF MICHIGAN TO ALLOW FOR
RECREATIONAL MARIJUANA FACILITIES TO OPERATE WITHIN THE CITY LIMITS
AND BE GOVERNED BY STATE GUIDELINES AND THE FORTHCOMING MUNICIPAL
MARIJUANA FACILITIES ORDINANCE.**

Moved by Councilmember Woodard
Supported by Councilmember Bates

WHEREAS, the City of Highland Park and its City Council has held multiple discussions to receive and evaluate various opinions from its residents concerning the operational possibilities of Recreational Marijuana Facilities in the City of Highland Park, and

WHEREAS, the Highland Park City Council has done its due diligence in studying the social and economic issues surrounding Medical Marijuana and Recreational Marijuana, and

WHEREAS, the State of Michigan requires municipalities to either 'Opt-In' or 'Opt-Out' in regards to allowing Recreational Marijuana Facilities to operate within its city limits or not, and

WHEREAS, this State of Michigan requirement mandates the 'Opt-In' or 'Opt-Out' be determined by the Legislative Body (Highland Park City Council) of the Municipality, and

WHEREAS, the City of Highland Park will follow the current State of Michigan guidelines and will implement those guidelines that pertain to the City of Highland Park as it creates its forthcoming Municipal Marijuana Facilities Ordinance, Now

THEREFORE, BE IT RESOLVED, that the Highland Park City Council mandates that the City of Highland Park choses to 'Opt-In' as required by the State of Michigan prior to any operation of State of Michigan regulated and approved Recreational Marijuana Facilities and business licensed approved operators under the forthcoming City of Highland Park Municipal Ordinance. Yeas (4), Nays (0), Absent (1) Councilmember Lewis.

**COMMUNITY DEVELOPMENT
11-18-19 VII a**

The following resolution was submitted for approval.

**RESOLUTION TO APPROVE CONTRACT FOR QUINN EVANS ARCHITECTS TO UPDATE
HIGHLAND PARK MASTER PLAN**

Moved by Councilmember Woodard
Supported by Councilmember Bates

WHEREAS, a master plan serves as a blueprint for the future of a City; and

WHEREAS, in 2010, the City last updated its master plan to create a new, more sustainable vision for the City; and

WHEREAS, in 2019, the City desires to update its master plan to prepare the City for changing economic conditions and provide the flexibility necessary to encourage local entrepreneurship, improve the quality of life for its residents, and guide future development and re-development; and

WHEREAS, Quinn Evans Architects was selected due to its expertise in planning and building to provide an update to the master plan with work being done in three phases: 1) Initial Review and Analysis, Kick Off/Community Meeting; 2) Drafting the Plan, 1st Draft of all Offsite Work; and 3) Approval Process; and

NOW, THEREFORE, BE IT RESOLVED, that the City approves: 1) a contract with Quinn Evans Architects to update the master plan for a price of \$23,000 plus an additional \$4,140 if an extended visioning trip is required as determined by the Director of Community and Economic Development and 2) a budget amendment of \$8,000 - \$12,140 to pay for the balance of the project. Yeas (4), Nays (0), Absent (1) Councilmember Lewis.

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11-18-19 VII b

The following resolution was submitted for approval.

**RESOLUTION TO SELL THE VACANT RESIDENTIAL SIDE LOT AT
150 COLORADO TO THE ADJACENT PROPERTY OWNER AT
146 COLORADO**

Moved by Councilmember Bates
Supported by Council Pro Tem McDonald

WHEREAS, The City of Highland Park holds in its inventory a surplus of City- owned parcels that are not producing a taxable, habitable and general benefit to the City and its residents; and

WHEREAS, it is the goal of the City to decrease the number of City-owned parcels and return them to productive use; and

WHEREAS, the City of Highland Park is the owner of the vacant side lot at 150 Colorado, (vacant lot adjacent to resident's home); and

WHEREAS, if all fees having been previously paid, and Required Clearances obtained from (Water, Treasury, Engineers and CED) are signed off and ready to purchase; and

NOW, THEREFORE, BE IT RESOLVED that the City Council approve the sale of the vacant lot located at 150 Colorado, Highland Park, Michigan at the cost of \$500. Yeas (3) Council President Patrick, Council Pro Tem McDonald, Councilmember Bates, Nays (1) Councilmember Woodward, Absent (1) Councilmember Lewis.

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11-18-19 VII c

The following resolution was submitted for approval.

RESOLUTION TO SELL THE VACANT RESIDENTIAL SIDE LOT AT 124 CONNECTICUT TO THE ADJACENT PROPERTY OWNER AT 120 CONNECTICUT

Moved by Council Pro Tem McDonald
Supported by Councilmember Bates

WHEREAS, The City of Highland Park holds in its inventory a surplus of City- owned parcels that are not producing a taxable, habitable and general benefit to the City and its residents; and

WHEREAS, it is the goal of the City to decrease the number of City-owned parcels and return them to productive use; and

WHEREAS, the City of Highland Park is the owner of the vacant side lot at 124 Connecticut, (vacant lot adjacent to resident's home); and

WHEREAS, if all fees having been previously paid, and Required Clearances obtained from (Water, Treasury, Engineers and CED) are signed off and ready to purchase; and

NOW, THEREFORE, BE IT RESOLVED that the City Council approve the sale of the vacant lot located at 124 Connecticut, Highland Park, Michigan at the cost of \$500. Yeas (4), Nays (0), Absent (1) Councilmember Lewis.

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11-18-19 VII d

The following resolution was submitted for approval.

**RESOLUTION TO SELL THE VACANT RESIDENTIAL SIDE LOT AT
109 FARRAND PARK TO THE ADJACENT PROPERTY OWNER AT
105 FARRAND PARK**

Moved by Councilmember Bates
Supported by Councilmember Woodard

WHEREAS, The City of Highland Park holds in its inventory a surplus of City- owned parcels that are not producing a taxable, habitable and general benefit to the City and its residents; and

WHEREAS, it is the goal of the City to decrease the number of City-owned parcels and return them to productive use; and

WHEREAS, the City of Highland Park is the owner of the vacant side lot at 109 Farrand Park, (vacant lot adjacent to resident's home); and

WHEREAS, if all fees having been previously paid, and Required Clearances obtained from (Water, Treasury, Engineers and CED) are signed off and ready to purchase; and

NOW, THEREFORE, BE IT RESOLVED that the City Council approve the sale of the vacant lot located at 109 Farrand Park, Highland Park, Michigan at the cost of \$500. Yeas (4), Nays (0), Absent (1) Councilmember Lewis.

**ENGINEERING
11-18-19 VIII**

The following resolution was submitted for approval.

**RESOLUTION TO APPROVE CONTRACT WITH CENTURY CEMENT TO REPAIR
SINKHOLES**

Moved by Councilmember Bates
Supported by Council Pro Tem McDonald

WHEREAS, on October 7, 2019, the City approved a resolution to solicit contractors for three phases of sinkhole repairs, based on severity, for a total of 69 sinkholes; and

WHEREAS, all contractors expressed their inability to determine the extent of the problems (i.e., a simple repair vs. a total replacement) and, therefore, they bid for the worst case scenario with the range of the bids from \$15,763.95 to \$136,497.50 per sinkhole; and

WHEREAS, an Evaluation Committee made up of City Engineering and the Director of the

Department of Public Works met with four of the eight contractors who submitted bids and they are recommending Century Cement, Inc.; and

WHEREAS, the Evaluation Committee, after discussion, determined that a more accurate approach to determine the total cost of repairing the 69 sinkholes would be to get the 10 worst sinkholes, work with the contractor as those 10 are repaired, and from the data gathered from those 10, more accurately determine the cost for the balance of 59 sinkholes; and

WHEREAS, \$300,000 has been allocated from Act 51 funds to be used for sinkhole repair; and

NOW, THEREFORE, BE IT RESOLVED, that the City of Highland Park approves the contract for Century Cement, Inc., 12600 Sibley Road, Riverview, MI 48193 to repair/replace the first 10 sinkholes and then, once the cost is established and agreed upon by the Contractor, Engineering and DPW, to repair as many as possible of the 69 sinkholes up to \$300,000. Yeas (4), Nays (0), Absent (1) Councilmember Lewis.

FINANCE
11-18-19 IX

The monthly financial statement for October 31, 2019 was received and filed.

POLICE
11-18-19 X a

The following resolution was submitted for approval.

**TO APPROVE THE CONTRACT WITH D/A CENTRAL FOR
TECHNOLOGY/EQUIPMENT FOR THE FDCVT BLUE LIGHT CAMERA PROJECT**

Moved by Councilmember Bates
Supported by Councilmember Woodard

WHEREAS, on April 1, 2019, the City approved a resolution to accept the award of the FDCVT grant in the amount of \$134,030 for the Blue Light Camera Project for the cities of Highland Park and Ecorse; and

WHEREAS, the City's responsibility is the protection, well-being and safety of its citizens; and

WHEREAS, public surveillance technology has been proven to be a useful tool for preventing crime, aiding in arrests, and supporting investigations and prosecutions; and

WHEREAS, the City issued a RFP to secure a competitive price for state-of-the-art surveillance equipment; and

WHEREAS, six bids were received and three contractors were asked to make an oral presentation to an Evaluation Committee regarding their proposal for supplying this equipment; and

WHEREAS, the Evaluation Committee was made up of representatives from the cities of Highland Park and Ecorse; and

WHEREAS, the Evaluation Committee selected D/A Central's proposed superior technology/equipment for a total bid price of \$106,895; and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the City approves the contract with D/A Central in the amount of \$106,895 with no form of facial recognition now or in the future and that it be restricted to businesses only. Yeas (4), Nays (0), Absent (1) Councilmember Lewis.

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11-18-19 X b

The following resolution was submitted for approval.

RESOLUTION TO PURCHASE POLICE BODY CAMERAS AND TASER SERVICES FROM AXON ENTERPRISES

Moved by Councilmember Bates
Supported by Councilmember Woodard

WHEREAS, the City of Highland Park wishes to purchase police body cameras and taser services from Axon Enterprises for a period of five years beginning in January 2020; and

WHEREAS, this purchase is necessary to accommodate the growth of the police department and increased data usage; and

WHEREAS, Axon Enterprises, Inc., will charge the following: Year 1: \$25,180.54, Year 2: \$20,808.00, Year 3: \$20,808.00, Year 4: \$20,808 and Year 5: \$20,808 for a total of \$108,442.54; and

NOW, THEREFORE, BE IT RESOLVED that the City of Highland Park approves this purchase from Axon Enterprises, 17800 N. 85th St., Scottsdale, AZ 85255 for an amount totaling \$108,442.54. Yeas (4), Nays (0), Absent (1) Councilmember Lewis.

PUBLIC WORKS

11-18-19 XI a

The following resolution was submitted for approval.

RESOLUTION TO ISSUE A RFP TO SOLICIT BIDS FOR A PROFESSIONAL FIRM TO PROVIDE AN EVALUATION, TRANSITION PLAN AND PROJECTED COSTS TO BRING CITY HALL INTO ADA COMPLIANCE

Moved by Councilmember Bates
Supported by Councilmember Woodard

WHEREAS, effective on July 29, 1992, the Americans with Disabilities Act (ADA) was enacted to provide a clear and comprehensive mandate for the elimination of discrimination against individuals with disabilities including reasonable access to both public and private places of public accommodation; and

WHEREAS, organizations and businesses can be fined for ADA violations; and

WHEREAS, City Engineering performed a preliminary evaluation of the current front entrance to City Hall for ADA compliance and found non-conformities (see attached); and

WHEREAS, the City of Highland Park wishes to solicit bids to retain a professional firm experienced in the evaluation and development of a transition plan to bring City Hall into ADA compliance; and

NOW, THEREFORE, BE IT RESOLVED that the City approves issuing a RFP to solicit bids for a professional firm to provide an evaluation, transition plan and projected costs to bring City Hall into compliance with ADA requirements. Yeas (4), Nays (0), Absent (1) Councilmember Lewis.

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11-18-19 XI b

The following resolution was submitted for approval.

RESOLUTION TO REPAIR DRIVEWAY APPROACH AND POTHOLES IN PARKING LOT BEHIND HIGHLAND PARK CITY HALL

Moved by Councilmember Bates
Supported by Councilmember Woodard

WHEREAS, the City of Highland Park provides secured parking accommodations behind City Hall for employees; and

WHEREAS, on March 4, 2019, the City Council authorized, in part, that the Department of Public Works be allowed to issue an RFP for the removal and replacement of the back porch stairs and parking lot behind City Hall primarily to determine the cost for consideration in the capital improvement budget for the coming year; and

WHEREAS, eight concrete bids were received ranging from \$87,629 to \$178,280; and

WHEREAS, in the budgeting process, it was determined that capital improvements would be limited in the 2019/2020 budget, thereby, excluding the parking lot project; and

WHEREAS, there is one driveway approach and two potholes in the parking lot behind City Hall that represent a significant safety hazard to employees walking and potential damage to vehicular traffic ingressing and egressing from the parking lot; and

WHEREAS, to repair the driveway approach and potholes, DPW has solicited a quote of \$7,600 from Century Cement, the same contractor who will be repairing 69 sinkholes throughout the City; and

NOW, THEREFORE, BE IT RESOLVED that the City approves Century Cement repairing the driveway approach and potholes for an amount not to exceed \$7,600. Yeas (4), Nays (0), Absent (1) Councilmember Lewis.

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11-18-19 XI c

The following resolution was submitted for approval.

RESOLUTION TO REPAIR THE LIGHTING AND ELECTRICAL IN THE OFFICE AREA OF THE RECREATION CENTER GYMNASIUM

Moved by Councilmember Bates
Supported by Council Pro Tem McDonald

WHEREAS, the Recreation Center Gymnasium is the principal gathering place for many community events and activities; and

WHEREAS, 2/3 of the transformers that light the office area are burned out, resulting in electrical problems; and

WHEREAS, it is a safety issue since the fuses are blowing out, which heats up the electrical system and could cause a fire; and

WHEREAS, for the last two solicitations for lighting/electrical work in the City, Interactive Energies was the lowest bidder and was awarded the contract at the City Council meetings on:

- 2/18/19 - To repair the outside lights at the DHHS building
- 9/16/19 - To update the mercury vapor lights to LED in the gymnasium; and

WHEREAS, due to the urgent nature of the problem, the Department of Public Works solicited and received a quote from Interactive Energies for \$6,973, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the City approves the emergency expenditure to Interactive Energies Group, LLC, 23235 Dequindre, Madison Heights, MI 48071 to perform the update of the lights and electrical in the office area of the Recreation Center Gymnasium at a cost not to exceed \$6,973. Yeas (4), Nays (0), Absent (1) Councilmember Lewis.

*Council Pro Tem McDonald left the meeting at 8:43 p.m.

**Councilmember Bates stepped out of the meeting at 8:44 p.m. and returned at 8:48 p.m.

ADJOURNMENT

Moved by Councilmember Bates

Supported by Councilmember Woodard

To adjourn the meeting, motion carried, meeting adjourned at 9:20 p.m.

CERTIFICATE

I, hereby certify that the attached is a copy of the minutes of the Regular Meeting held the 18^h day of November, and that said minutes are available for public inspection at the address designated on the posted public notice.



Cidia Wicker-Brown, Deputy City Clerk