

Hello,

This letter is to inform the commercial/ industrial property owners and business owners that the City will shortly begin conducting inspections pursuant to the International Property Maintenance Code as adopted by the City of Highland Park.

If the structure or property is found to have violations, you will be notified by mail and given 7 (seven) days to correct the identified violations. When you receive a letter please contact the office so we can go over any questions or concerns.

We look forward to everyone's involvement and cooperation in order to keep uplifting & beautifying our City and businesses.

Below are some of the Property Maintenance frequent violations which will be enforced.

SECTION 308 RUBBISH AND GARBAGE

308.1 Accumulation of rubbish or garbage. All exterior property and premises, and the interior of every structure, shall be free from any accumulation of rubbish or garbage.

SECTION 302.9 DEFACEMENT OF PROPERTY

No person shall willfully or wantonly damage, mutilate or deface any exterior surface of any structure or building on any private or public property by placing thereon any marking, carving or graffiti.

It shall be the responsibility of the owner to restore said surface to an approved state of maintenance and repair.

SECTION 302.1 SANITATION.

All exterior property and premises shall be maintained in a clean, safe and sanitary condition. The occupant shall keep that part of the exterior property which such occupant occupies or controls in a clean and sanitary condition.

SECTION 1225 SIGNS

Maintenance – signs shall be kept in good working order, including the sign face, cabinet and supporting elements.

SECTION 1225.09 SIGNAGE STANDARDS

Signage shall be limited to that as outlined in the section. IE; Type, Location and Area