



## TAX INCREMENT FINANCE AUTHORITY (TIFA)

Robert B. Blackwell Municipal Building  
12050 Woodward Avenue  
Highland Park, Michigan 48203  
(313) 252-0050

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CITY OF HIGHLAND PARK  
TIFA BOARD MEETING  
**Tuesday, July 16, 2024**  
**Meeting Minutes**

Meeting was called to order at 5:38 pm by the Chair, Leslie Robinson

Members present: Leslie Robinson, Kaci Jackson, V. Ricardo Thomas, Chris Woodard, and Gregoire E. Louis (5)

Members absent: Trevor Sarter and Scott Boswell (2)

A quorum being present, Meeting was declared in session

### Approval of Agenda

Moved by Vice Chair Jackson  
Supported by Board Member Louis  
Yeas (5), Nays (0), Absent (2) Sarter and Boswell

### Approval of Minutes

Moved by Vice Chair Jackson  
Supported by Board Member Thomas  
Yeas (5), Nays (0), Absent (2) Sarter and Boswell

### OLD BUSINESS

To approve adopting the City of Highland Park's process to sell property in its entirety, with the TIFA Board being the governing body

Moved by Board Member Louis  
Supported by Vice Chair Jackson  
Yeas (5), Nays (0), Absent (2) Sarter and Boswell

### NEW BUSINESS

Discussion on going to bank to get new signature cards and new access for bank statements. Talked about requiring three signatures from Chair, Treasurer, and Vice Chair. [No formal action taken]

Director Clyburn agreed to speak with Finance Director Williamson to update her on the new executive board and to gain clarity on all TIFA accounting. [No formal action taken]

### HIGHLAND PARK TIFA BOARD

**Chair:** Leslie Robinson  
**Vice Chair:** Kaci Jackson  
**Secretary:** Trevor S. Sarter  
**Treasurer:** V. Ricardo Thomas

**Board Member** Chris Woodard  
**Board Member** Gregoire Eugene Louis  
**Board Member** Scott Boswell

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Attorney Ron Liscomb agreed to provide closing documents from previous TIFA Transaction, namely Manchester Place. [No formal action taken]

Item VII C. Strategic Plan Review was tabled.

Moved by Board Member Woodard

Supported by Treasurer Thomas

Yeas (5), Nays (0), Absent (2) Sarter and Boswell

Item VII D. RFP for Existing TIFA Portfolio was removed from discussion.

Moved by Board Member Woodward

Supported by Vice Chair Jackson

Yeas (5), Nays (0), Absent (2) Sarter and Boswell

Meeting Adjourned at 6:46 p.m.

Moved by Board Member Louis

Supported by Vice Chair Jackson

Yeas (5), Nays (0), Absent (2) Sarter and Boswell

**HIGHLAND PARK TIFA BOARD**

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