

**MINUTES OF THE
REGULAR MEETING OF THE HIGHLAND PARK CITY COUNCIL**

JULY 18, 2016

Council convened at 7:04 p.m. with Council President Patrick presiding.

Present: Council Pro Tem McDonald, Councilmember Lewis, Councilmember McClary and Council President Patrick (4).

Absent: Councilmember Woodard (1) (excused).

A quorum being present, Council was declared in session.

APPROVAL OF AGENDA

Moved by Councilmember McClary
Supported by Council Pro Tem McDonald

To approve the agenda with the addition of a resolution from Community Development approving the contract for demolition to Blue Star, Inc. for bid pack 17. Yeas (4), Nays (0), Absent (1) Councilmember Woodard.

APPROVAL OF MINUTES

Moved by Councilmember Lewis
Supported by Councilmember McClary

To approve the minutes from the Regular meeting held June 20, 2016. Yeas (4), Nays (0), Absent (1) Councilmember Woodard.

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Moved by Councilmember Lewis
Supported by Councilmember McClary

To approve the minutes from the Regular meeting held July 5, 2016. Yeas (4), Nays (0), Absent (1) Councilmember Woodard.

BID PROPOSALS
07-18-Va

The Clerk stated this was the place and time to open bid proposals for bid pack 18, Emergency Ordered Demolition of 135 Colorado, 141 Colorado, 201 Colorado, 137 E. Buena Vista, 140 E. Buena Vista, 166 E. Buena Vista, 158 Beresford, 181 Beresford.

3 Bids were received:

Rickman Enterprise Group, LLC	Blue Star	Homrich
15533 Woodrow Wilson	21950 Hoover	65 Cadillac Square #2701
Detroit, MI 48238	Warren, MI 48089	Detroit, MI 48226
Total Bid \$158,340	Total Bid \$141,700	Total Bid \$156,940

Moved by Councilmember Lewis
Supported by Council Pro Tem McDonald

To refer to Community Development Director for recommendation. Yeas (4), Nays (0), Absent (1) Councilmember Woodard.

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07-18-Vb

The Clerk stated this was the place and time to open bid proposals for bid pack 19, Emergency Ordered Demolition of 215 Church, 98 Tennyson, 141 Tennyson, 185 Rhode Island, 234 McLean, 213 Farrand Park, 38 Pasadena and 87 Richton.

3 Bids were received:

Rickman Enterprise Group, LLC	Blue Star	Homrich
15533 Woodrow Wilson	21950 Hoover	65 Cadillac Square #2701
Detroit, MI 48238	Warren, MI 48089	Detroit, MI 48226
Total Bid \$196,310	Total Bid \$192,800	Total Bid \$193,440

Moved by Councilmember Lewis
Supported by Council Pro Tem McDonald

To refer to Community Development Director for recommendation. Yeas (4), Nays (0), Absent (1) Councilmember Woodard.

ADMINISTRATION
07-18-VI

The following resolution was submitted for approval.

**RESOLUTION APPROVING RENEWAL OF TRANSPORTATION AGREEMENT
WITH PEOPLE'S COMMUNITY SERVICES OF METROPOLITAN DETROIT**

Moved by Councilmember McClary
Supported by Councilmember Lewis

WHEREAS, the City of Highland Park desires to arrange for non-emergency transportation to and from designated destinations; and

WHEREAS, People's Community Services of Metropolitan Detroit (PCS) provides general transportation services to the residents of its service area; and

WHEREAS, PCS has provided such services to the residents of Highland Park in the past; and

WHEREAS, the City of Highland Park desires to continue these services through PCS.

NOW THEREFORE BE IT RESOLVED that the City Council approves the City of Highland Park entering into an agreement with PCS for the continued provision of non-emergency transportation services to and from designated destinations for the residents of Highland Park. Yeas (4), Nays (0), Absent (1) Councilmember Woodard.

**CITY CLERK
07-18-VIIa**

The City Clerk submitted the following request.

Dear Honorable Council:

I respectfully request your approval of the rates of pay for election workers and the establishment of polling places for the Primary Election to be held on Tuesday, August 2, 2016.

Moved by Council Pro Tem McDonald
Supported by Councilmember McClary

BE IT RESOLVED, that all persons serving for the Primary election to be held on Tuesday, August 2, 2016 shall be paid on a fee basis; and the fee to be paid for Chairperson shall be the sum of \$150.00 and the fee to be paid for Inspector shall be the sum of \$125.00 each which includes the \$10 fee for attending the training session prior to the election;

BE IT RESOLVED that the following places are hereby designated as the polling places within each of the election precincts of the City of Highland Park for the August 2, 2016 Primary election:

PRECINCTS	LOCATION	
1	God's House of Prayer Baptist Church	11843 Hamilton
4 & 15	Highland Park Recreation Center	10 Pitkin
7 & 8	Faith Tabernacle Church	16548 Hamilton
12 & 20	New Mt Moriah Baptist Church	13100 Woodward Ave.
14	Bishop G. D. Moore Apartments	99 Manchester Pkwy
18	Robert B. Blackwell Municipal Complex	12050 Woodward Ave.
23	Downes Manor	13725 John R.
25	Soul Harvest Ministries Church	16300 Woodward Ave.

THEREFORE, BE IT RESOLVED that pay for all election workers and the establishment of polling places and (1) A.V. Counting Board for all precincts for the Primary election to be held Tuesday, August 2, 2016 be approved. Yeas (4), Nays (0), Absent (1) Councilmember Woodard.

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07-18-VIIIb

The Clerk submitted a Park Rental application from Adrienne Pollard for use of Storen Park on Sunday, July 31, 2016 from 3:00pm – 8:00pm.

Moved by Councilmember McClary
Supported by Councilmember Lewis

To approve the Park Rental Application from Adrienne Pollard for use of Storen Park on Sunday, July 31, 2016 from 3:00pm – 8:00pm, contingent upon liability insurance being received by close of business Monday, July 25, 2016. Yeas (4), Nays (0), Absent (1) Councilmember Woodard.

**COMMUNITY DEVELOPMENT
07-18-VIII**

The following resolution was submitted for approval.

RESOLUTION TO APPROVE THE CONTRACT FOR DEMOLITION TO BLUE STAR INC. FOR BID PACK #17

WHEREAS, properties located at various addresses are owned by the City of Highland Park; and

WHEREAS, some properties owned by the City of Highland Park are dilapidated & unsafe and therefore must be demolished; and

WHEREAS, state & local law requires that demolition is completed by a licensed demolition contractor; and

WHEREAS, The Department of Community & Economic Development solicited bid proposals for demolition services for bid pack #17; and

WHEREAS, The City Council has accepted, read and reviewed the bid proposals in a open meeting to the Public;

WHEREAS, the Department of Community & Economic Development Project Manager reviewed and tabulated each bid, presented the findings to the Administration and City Council and found Blue Star, Inc. to be the lowest qualified bidder;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Highland Park that: The City Council authorizes a Resolution approving the contract for bid pack #17 to BLUE STAR INC., located at 21950 Hoover, Warren MI 48089 for a bid price of \$184,900. Yeas (4), Nays (0), Absent (1) Councilmember Woodard.

FINANCE
07-18-IX

The Finance Director submitted the Monthly Financial Statement May 31, 2016.

The May 31, 2016 financial statement was ordered received and filed.

LEGAL
07-18-X

The following resolution was submitted for approval.

**RESOLUTION INTRODUCING THE PROPOSED CIVIL INFRACTIONS
ORDINANCE**

WHEREAS, the City of Highland Park City Council is authorized to introduce City ordinances for the health, safety, welfare, and public order of the residents and visitors within the City; and,

WHEREAS, the City is desirous of setting forth authority and procedures for designating violations of City ordinances as municipal civil infractions; and.

WHEREAS, the City is desirous of establishing a Municipal Ordinance Violations Bureau, which will have the authority to accept admissions of responsibility for ordinance violations; and,

WHEREAS, the City desires to authorize the issuance of civil infraction notices and citations and the manner of serving same, and establish sanctions for infraction violations;

NOW, THEREFORE BE IT RESOLVED, that the City Council for the City of Highland Park establishes municipal civil infractions, sanctions for violations, and allows for the collection and retention of fines and costs for violation as prescribed within the Civil Infractions Ordinance, and in so establishing this ordinance does hereby repeal conflicting ordinances or parts of ordinances which mat conflict therewith.

Moved by Councilmember McClary
Supported by Councilmember Lewis

To table the above item. Yeas (4), Nays (0), Absent (1) Councilmember Woodard.

**POLICE
07-18-XI**

The following resolution was submitted for approval.

**RESOLUTION APPROVING GIFTED FOR DEPARTMENTAL EQUIPMENT –
POLICE RIFLES**

Moved by Councilmember McClary
Supported by Councilmember Lewis

WHEREAS, the City of Highland Park desires to receive resources and servicers that will enhance the operations of government for the benefit and protections of citizens and visitors and

WHEREAS, the Highland Park Police Department provides a wide variety of Law Enforcement activities to protect and defend citizens and visitors and act so as to otherwise sustain order and peace within the city.

WHEREAS, the Federal Government has a committed interest in protecting and defending its citizens, and aiding municipalities in protecting its citizens, and

WHEREAS, in aiding in the protection of its citizens the Federal Government has approved and is desirous of gifting ten (10) rifles to the Highland Park Police Department.

NOW THEREFORE BE IT RESOLVED, that the City Council approves accepting the gifted rifles for the Highland Park Police Department. Yeas (4), Nays (0), Absent (1) Councilmember Woodard.

RECREATION
07-18-XIIa

The Director of Recreation submitted an Ernest T. Ford Fieldhouse Rental Agreement from Michigan Children's Network, LLC for Tuesday, July 19 through Thursday, August 18, 2016 from 12:00pm – 5:00pm. for approval.

Moved by Council Pro Tem McDonald
Supported by Councilmember McClary

To approve the Ernest T. Ford Fieldhouse Rental Agreement from Michigan Children's Network, LLC for Tuesday, July 19 through Thursday, August 18, 2016 from 12:00pm – 5:00pm. Yeas (4), Nays (0), Absent (1) Councilmember Woodard.

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07-18-XIIb

The Director of Recreation submitted an Ernest T. Ford Fieldhouse Rental Agreement from B.A.S.S. Inc. for Saturday, August 13, 2016 from 4:00pm – 8:00pm. for approval.

Moved by Councilmember McClary
Supported by Council Pro Tem McDonald

To approve the Ernest T. Ford Fieldhouse Rental Agreement from B.A.S.S. Inc. for Saturday, August 13, 2016 from 4:00pm – 8:00pm.; contingent upon receipt of payment in full by close of business Tuesday, July 19, 2016. Yeas (4), Nays (0), Absent (1), Councilmember Woodard.

WATER
07-18-XIII

The following resolution was submitted for approval.

A RESOLUTION TO ADOPT THE FISCAL YEAR (FY) 2017 WATER AND SEWER RATES

Moved by Councilmember McClary
Supported by Councilmember Lewis

WHEREAS, pursuant to chapter 1040.17 and 1042.01 of the City Code of Ordinances, it is the responsibility of the City of Highland Park to establish water and sewer rates; and

WHEREAS, the City Council has received and reviewed the Water Department Directors recommended Water and Sewer Rates for FY 2017; and

WHEREAS, the Highland Park City Council has received comments on the recommended water and sewer rates from citizens at a duly advertised public hearing; and

WHEREAS, it is the intent of the Water Department Director that rates shall adhere to the proposed budget funds for FY 2017; and

RESOLVED, that the following rate structure is, and is hereby, approved effective July 18, 2016, as set forth below.

ITEM	FY 2016	FY 2017
Water Readiness to Service Charge (based on meter size)		
5/8"	\$5.99	\$5.99
3/4"	\$7.67	\$7.67
1"	\$13.18	\$13.18
1 – 1/2"	\$23.96	\$23.96
2"	\$38.34	\$38.34
3"	\$76.67	\$76.67
4"	\$119.80	\$119.80
6"	\$239.60	\$239.60
8"	\$670.88	\$670.88
10"	\$1,006.32	\$1,006.32
12"	\$1,269.88	\$1,269.88
Sewer Readiness to Service Charge (based on meter size)		
5/8"	\$3.59	\$7.17
3/4 "	\$4.60	\$9.18
1"	\$7.90	\$15.77
1 – 1/2"	\$14.36	\$28.68
2"	\$22.98	\$45.89
3"	\$45.95	\$91.78
4"	\$71.80	\$143.40
6"	\$143.60	\$286.80
8"	\$402.08	\$803.04
10"	\$603.12	\$1,204.56
12"	\$761.08	\$1,520.04
Industrial Waste Charge (based on meter size)		
5/8"	\$9.04	\$9.04
3/4 "	\$13.56	\$13.56
1"	\$22.60	\$22.60
1 – 1/2"	\$49.72	\$49.72
2"	\$72.32	\$72.32
3"	\$131.08	\$131.08
4"	\$180.80	\$180.80
6"	\$271.20	\$271.20
8"	\$452.00	\$452.00
10"	\$632.80	\$632.80
12"	\$723.20	\$723.20
Billing Charge	\$4.04	\$5.17
Water Rate	\$3.585	\$4.230
Sewer Rate	\$12.067	\$2.468

Drainage Rate for Residential Parcels		
Meter Size		
5/8" – 2"	-	\$9.35
3" – 48"	-	\$87.88
Stormwater Rates for Industrial/Commercial/Residential-Exempt Parcels		
Impervious Percentage		
0 – 24%	-	\$102.42 per ac.
25 – 49%	-	\$212.63 per ac.
50 – 74%	-	\$319.12 per ac.
75 – 100%	-	\$428.73 per ac.

RESOLVED FURTHER, that the Water Department Director is authorized to take all necessary actions to give this resolution effect. Yeas (4), Nays (0), Absent (1) Councilmember Woodard.

ADJOURNMENT

Moved by Councilmember Lewis
Supported by Council Pro Tem McDonald

To adjourn the meeting, motion carried, meeting adjourned at 8:50p.m.

CERTIFICATE

I, hereby certify that the attached is a copy of the proposed minutes of the Regular Meeting held the 18th day of July, 2016 and that said proposed minutes are available for public inspection at the address designated on the posted public notice.



Cidia Wicker-Brown, Deputy City Clerk