

**MINUTES OF THE  
REGULAR MEETING OF THE HIGHLAND PARK CITY COUNCIL**

**JUNE 16, 2014**

**Council convened at 7:05 p.m. with Council President Christopher Woodard presiding.**

**Present: Council Pro Tem Lewis, Councilmember Moore, Councilmember Patrick,  
Councilmember McClary and Council President Woodard (5)**

**Absent: None (0).**

**A quorum being present, Council was declared in session.**

**\*\*\***

**APPROVAL OF AGENDA:**

**Moved by Councilmember McClary  
Supported by Councilmember Moore**

**To approve the agenda with the removal of the Public Hearing to consider the reallocation of 2013 CDBG funds from Public Facility Improvement to Housing Rehab & Demolition as requested by CED Director, Louis Starks and the addition of a resolution authorizing City Council approval prior to the distribution of any Employee Handbook/Manual to Highland Park City Employees. Yeas (5), Nays (0), Absent (0).**

**\*\*\***

**APPROVAL OF MINUTES:**

**Moved by Councilmember McClary  
Supported by Council Pro Tem Lewis**

**To approve the minutes from the Workshop and Regular Meeting held June 2, 2014. Yeas (5), Nays (0), Absent (0).**



**PRESENTATION:**

**Terry Patton, Rep. for Wi-Fi My City gave a presentation to council and citizens regarding FREE WI-FI for every resident.**

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**Moved by Councilmember McClary  
Supported by Councilmember Patrick**

**To recess as Council and sit as the Zoning Board of Appeals. Yeas (5), Nays (0), Absent (0).**

**ZONING BOARD OF APPEALS – PUBLIC HEARING:**

**The Clerk stated this was the place and time to hold a Public Hearing on the request for height and setback variance for TV Broadcast Tower for WHPR TV 33.**

**Mr. Starks, CED Director introduced Attorney Randall Reid for WHPR TV 33 Atty. Reid gave an overview on why the height and setback variance are necessary. Mr. Watkins, President of WHPR stated the enhancement would be moving from ANALOG to HDTV. Former Mayor Porter and Planning Commissioner Pye were in support of WHPR request.**

**Moved by Council Pro Tem Lewis  
Supported by Councilmember McClary**

**To close the Public Hearing and reconvene as Council. Yeas (5), Nays (0), Absent (0).**

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**TABLED ITEM:**

**Moved by Councilmember McClary  
Supported by Councilmember Patrick**

**To remove the following resolution from the table. Yeas (5), Nays (0), Absent (0).**



**RESOLUTION AUTHORIZING BALLOT LANGAUGE TO EFFECTUATE THE SALE OF 1406 E. AVON, ROCHESTER HILLS, MICHIGAN (COMMONLY REFERRED TO AS THE "TREE FARM") PARCEL NUMBER 15-24-100-050**

**WHEREAS, Storage Operations LLC (Lessee desires to purchase approximately 32.49 acres of City owned property at 1406 E. Avon, Rochester Hills, Michigan Parcel Number 15-24-100-050 from the City of Highland Park for One Million (\$1,000,000) Dollars after due diligence to construct a housing development; and**

**WHEREAS, Section 3-3 of the Highland Park City Charter provides that no (public) property of the value in excess of twenty cents per capita according to the last preceding U.S. census, nor any park or any part thereof, shall be sold, unless such sale be first approved by a majority of the electors voting thereon at any general or special elections; and**

**WHEREAS, Storage Operations LLC and the City Council of the City of Highland Park both favor a sale of 1406 E. Avon, Rochester Hills, Michigan over a long term lease and to effectuate said sale is submitting a local proposal to vote by electors in a General Election in November 4, 2014; and**

**WHEREAS, the Storage Operations LLC will pay the City of Highland Park Twenty Thousand (\$20,000) Dollars over and above the One Million (\$1,000,000) dollar purchase price in the event the electors pass the local proposal on November 4, 2014; and**

**NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Highland Park that;**

**The City Council authorizes the following Ballot Wording to the Local Proposal to sell 1406 E. Avon, Rochester Hills, Michigan to Storage Operations LLC as follows: "Shall 1406 E. Avon, Rochester Hills, Michigan (Tree Farm) be sold by the City of Highland Park to Storage Operations LLC for a total cash price of One Million (\$1,000,000.00) Dollars?"**

**Moved by Councilmember McClary  
Supported by Council Pro Tem Lewis**

**To continue to table this resolution per Legal. Yeas (5), Nays (0), Absent (0).**

**\***



**Moved by Council Pro Tem Lewis  
Supported by Councilmember Patrick**

**To remove the following resolution from the table. Yeas (5), Nays (0),  
Absent (0).**

**RESOLUTION TO APPROVE THE FEE SCHEDULE FOR REGISTRATION  
OF SINGLE-FAMILY, DUPLEX, AND MULTI-FAMILY RENTAL BUILDING  
RENTAL FEES**

**WHEREAS, there are numerous rental properties located in the City of  
Highland Park; and**

**WHEREAS, the City of Highland Park passed the ordinance allowing for  
the registration of both residential, duplex and multi-family building and  
structures; and**

**WHEREAS, the policy and procedure instructions and applications  
required a defined fee schedule; and**

**WHEREAS, the City Council has reviewed and accepted the revisions and  
attached fee schedule; and**

**NOW HEREBY BE IT RESOLVED; that the Highland Park City Council  
approves the attached fee schedule for registration of single-family, duplex, and  
multi-family rental buildings located within the City of Highland Park.**

**Moved by Council Pro Tem Lewis-with questions  
Supported by Councilmember Patrick**

**Council Pro Tem Lewis stated there appears to be no changes to the fee  
schedule.**

**Moved by Councilmember McClary  
Supported by Councilmember Moore**

**To table the resolution. Yeas (2), Nays (3), Council Pro Tem Lewis,  
Councilmember Patrick and Council President Woodard, Absent (0).**

**Moved by Council Pro Tem Lewis  
Supported by Councilmember Patrick**

**To table the resolution and bring back with the changes suggested by  
council. Yeas (4), Nays (0), Absent (0).**





**\*\* Councilmember McClary stated he will not be voting because there is a violation of the Robert Rules of Order once an item fail to be table it cannot be brought back for a vote to table a second time.**

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**Moved by Councilmember Patrick  
Supported by Council Pro Tem Lewis**

**To remove the following resolution from the table. Yeas (5), Nays (0),  
Absent (0).**

**RESOLUTION TO APPROVE THE ATTACHED FEE SCHEDULE  
FOR REGISTRATION OF VACANT STRUCTURES AND VACANT LOTS**

**WHEREAS, there are numerous vacant structures and vacant lots located  
in the City of Highland Park; and**

**WHEREAS, the City of Highland Park passed the ordinance allowing for  
the registration of vacant residential, duplex, and tow-family structures and lots,  
and vacant multi-family, commercial, industrial, and institutional structures and  
lots;**

**WHEREAS, the policy and procedure instructions and applications  
required a defined fee schedule; and**

**WHEREAS, the City Council has reviewed and accepted the attached fee  
schedule; and**

**NOW HEREBY BE IT RESOLVED, that the Highland Park City Council  
approves the attached fee schedule for registration of vacant single-family,  
duplex, multi-family, commercial ,industrial, and institutional vacant structures  
and vacant lots located within the City of Highland Park.**

**Moved by Councilmember Patrick  
Supported by Council Pro Tem Lewis**

**To table the resolution and bring back with the changes suggested by  
Council. Yeas (4), Nays (0), Absent (0).**

**\*\* Councilmember McClary stated again he will not be voting for the same  
reason stated above.**

**\*\*\***



**CITY CLERK:**

**The following rental agreement was submitted for approval.**

**The Clerk submitted a rental agreement from Young Men in Transition, Inc. to use Ernest T. Ford Fieldhouse from June 23, 2014 to August 14, 2014.**

**Moved by Councilmember McClary  
Supported by Council Pro Tem Lewis**

**To approve the rental agreement from Young Men in Transition, Inc. to use Ernest T. Ford Fieldhouse from June 23, 2014 to August 14, 2014. Yeas (5), Nays (0), Absent (0).**

\*

**The following rental agreement was submitted for approval.**

**The Clerk submitted a rental agreement from Highland Park Planning Commission to use Ernest T. Ford Fieldhouse on June 30, 2014 from 5:00 pm. to 8:00 p.m.**

**Moved by Councilmember Patrick  
Supported by Councilmember Lewis**

**To approve the rental agreement from Highland Park Planning Commission to use Ernest T. Ford Fieldhouse on June 30, 2014 from 5:00 p.m. to 8:00 p.m. with the fee waived. Yeas (5), Nays (0), Absent (0).**

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**The Clerk submitted a Park Rental application from Howard Anthony/Donald Stallings to use Storen Park on August 23, 2014.**

**Moved by Councilmember Moore  
Supported by Councilmember McClary**

**To approve the Park Rental application from Howard Anthony/Donald Stallings to use Storen Park on August 23, 2014. Yeas (5), Nays (0), Absent (0).**

\*

**The Clerk submitted the application for a Fireworks License from Ski-Hi Fireworks.**



Moved by Councilmember McClary  
Council President Woodard relinquish his seat to Support the motion

To approve the application for a Fireworks License from Ski-Hi Fireworks to be located at 14100 Woodward (Glory Supermarket parking lot). Yeas (3), Nays (2) Council Pro Tem Lewis and Councilmember Patrick, Absent (0).

- Council President Woodard return as chair.

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MAYOR:

The following resolution was submitted for approval.

**RESOLUTION ACCEPTING A PROPOSAL FROM CPI EXCAVATING LOCATED AT 41900 EXECUTIVE DRIVE, HARRISON TWP, MI 48045 FOR WATER SERVICES REPAIR ON COLORADO AND BRUSH IN THE CITY OF HIGHLAND PARK, MICHIGAN**

Moved by Councilmember McClary  
Supported by Councilmember Moore

**BE IT RESOLVED, that the Highland Park City Council does hereby accept a proposal from CPI Excavating to perform water main repair on Colorado and Brush in Highland Park, Mi. for an amount not to exceed One Thousand-Nine Hundred and Fifty Dollars (\$1950.00). Yeas (5), Nays (0), Absent (0).**

\*

The following resolution was submitted for approval.

**RESOLUTION ACCEPTING A PROPOSAL FROM CPI EXCAVATING LOCATED AT 41900 EXECUTIVE DRIVE, HARRISON TWP. MI, 48045 FOR WATER MAIN BREAK REPAIR ON W. GRAND AND WOODWARD IN THE CITY OF HIGHLAND PARK.**

Moved by Councilmember McClary  
Supported by Councilmember Moore

**BE IT RESOLVED that the Highland Park City Council does hereby accept a proposal from CPI Excavating to perform water main repair on W. Grand and Woodward in Highland Park, MI for an amount not to exceed Five Thousand Dollars. (\$5,000.00) Yeas (5), Nays (0), Absent (0).**

\*



**The following resolution was submitted for approval.**

**RESOLUTION ACCEPTING A PROPOSAL FROM CPI EXCAVATING  
LOCATED AT 41900 EXECUTIVE DRIVE, HARRISON TWP. MI, 48045 FOR  
WATER SERVICE REPAIR ON LABELLE AND HAMILTON IN THE CITY  
OF HIGHLAND PARK, MI.**

**Moved by Councilmember McClary  
Supported by Councilmember Moore**

**BE IT RESOLVED, that the Highland Park City Council does hereby  
accept a proposal from CPI Excavating to perform water main repair on LaBelle  
and Hamilton in Highland Park, Mi. for an amount not to exceed One Thousand-  
Nine Hundred and Fifty Dollars (\$1950.00) Yeas (5), Nays (0), Absent (0).**

**RESOLUTION ACCEPTING A PROPOSAL FROM CPI EXCAVATING  
LOCATED AT 41900 EXECUTIVE DRIVE, HARRISON TWO. MI, 48045 FOR  
WATER SERVICE REPAIR ON BRIGHTON AND ROSA PARKS IN THE  
CITY OF HIGHLAND PARK, MICHIGAN**

**Moved by Councilmember McClary  
Supported by Councilmember Moore**

**BE IT RESOLVED that the Highland Park City Council does hereby  
accept a proposal from CPI Excavating to perform water main repair on  
Brighton and Rosa Parks in Highland Park, Mi. for an amount not to exceed One  
Thousand-Nine Hundred and Fifty Dollars (\$1950.00). Yeas (5), Nays (0), Absent  
(0).**

**\*\*\***

**CITY COUNCIL AFFAIRS:**

**The following resolution was submitted for approval.**

**RESOLUTION AUTHORIZING CITY COUNCIL APPROVAL PRIOR TO  
THE DISTRIBUTION OF ANY EMPLOYEE HANDBOOK/MANUAL TO  
HIGHLAND PARK CITY EMPLOYEES.**

**WHEREAS, the City Council through its approval process, is responsible  
for the budget for this municipality; and**





**WHEREAS, the City Council, through its approval process, it responsible for the budget amount of each City Department, including, but not limited to, the Personnel Department (now known as Human Resources); and**

**WHEREAS, the City Council, is equally responsible for the good and welfare of its residents and employees who work for and represent the city; now**

**THEREFORE BE IT RESOLVED, that the City of Highland Park hereby adopts the following policy;**

**The City Council must approve, prior to any distribution, any employee handbook/manual from the Personnel Department (now known as Human Resources). Yeas (4), Nays (1) Councilmember McClary, Absent (0).**

**\*\*\***

**ADJOURNMENT:**

**Moved by Council Pro Tem Lewis  
Supported by Councilmember Patrick**

**To adjourn the meeting; motion carried meeting adjourned at 9:40 p.m.**







CERTIFICATE

I, hereby certify that the attached is a true copy of the proposed minutes of the Regular Meeting held on the 16<sup>th</sup> day of June 2014 and that said proposed minutes are available for public inspections at the address designated on the posted public notice.

A handwritten signature in cursive script, reading "Brenda J. Green", written over a horizontal line.

Brenda J. Green  
City Clerk

