

**MINUTES OF THE
REGULAR MEETING OF THE HIGHLAND PARK CITY COUNCIL**

MAY 15, 2017

Council convened at 7:03 p.m. with Council President Patrick presiding.

Present: Council Pro Tem McDonald, Councilmember Woodard, Councilmember Lewis
and Council President Patrick (4).

Absent: (0).

A quorum being present, Council was declared in session.

APPROVAL OF AGENDA

Moved by Councilmember Lewis
Supported by Councilmember Woodard

To approve the agenda with the addition of the minutes of the Special meeting held April 25, 2017. Yeas (4), Nays (0), Absent (0).

APPROVAL OF MINUTES

Moved by Councilmember Woodard
Supported by Councilmember Lewis

To approve the minutes of the Special meeting held April 25, 2017. Yeas (4), Nays (0),
Absent (0).

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Moved by Councilmember Woodard
Supported by Council Pro Tem McDonald

To approve the minutes of the Workshop meeting held May 1, 2017. Yeas (4), Nays (0),
Absent (0).

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Moved by Councilmember Woodard
Supported by Council Pro Tem McDonald

To approve the minutes of the Regular meeting held May 1, 2017. Yeas (4), Nays (0), Absent (0).

**PUBLIC HEARING
05-15-17-5**

Moved by Councilmember Lewis
Supported by Council Pro Tem McDonald

To open the Public Hearing on the 2017/2018 proposed budget (4), Nays (0), Absent (0).

There was lengthy discussion, questions and comments from the Council and citizens.

Moved by Councilmember Woodard
Supported by Councilmember Lewis

To close the Public Hearing on the 2017/2018 proposed budget. Yeas (4), Nays (0), Absent (0).

**BID OPENING
05-15-17-6**

The Clerk stated this was the place and time to open bids received for Catch Basin and Curb Inlet Cleaning Services 2017.

1 (one) bid was received: Corby Energy Services, Inc.
 6001 Schooner Dr.
 P.O. Box 970
 Belleville, MI 48112
 Total Bid Amount: \$243,610

Moved by Councilmember Lewis
Supported by Council Pro Tem McDonald

To refer the bid to Metro Consulting Services; Yeas (4), Nays (0), Absent (0).

**TABLED ITEM
05-15-17-7**

Moved by Councilmember Lewis
Supported by Council Pro Tem McDonald

To remove the parade permit application from Marcus Garvey Memorial Committee from the table; Yeas (4), Nays (0), Absent (0).

Moved by Councilmember Lewis
Supported by Council Pro Tem McDonald

To approve the parade permit application for the 2nd Annual Marcus Garvey Improvement Parade on Saturday, August 12, 2017; Yeas (4), Nays (0), Absent (0).

ADMINISTRATION
05-15-17-8a

The following resolution was submitted for approval.

RESOLUTION AUTHORIZING THE ENGAGEMENT OF MICHIGAN MUNICIPAL LEAGUE TO PROVIDE WORKER'S COMPENSATION INSURANCE FOR THE CITY OF HIGHLAND PARK

Moved by Councilmember Lewis
Supported by Councilmember Woodard

Be it resolved that the Highland Park City Council hereby approves the quote between the City of Highland Park and The Michigan Municipal League through Meadowbrook Insurance Group to provide Worker's Compensation Insurance for the City of Highland Park for an amount not to exceed One Hundred Six Thousand Four Hundred Fifty-Three (\$106,453.00) Dollars. Yeas (4), Nays (0), Absent (0).

NOW, THEREFORE, BE IT RESOLVED that Simply Construction be awarded the contract for hauling and disposal of Type 2 solid waste and tire removal for the City of Highland Park, Michigan. Yeas (4), Nays (0), Absent (0).

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05-15-17-8b

The following resolution was submitted for approval.

TO APPROVE THE PROPOSED BUDGET FOR THE PERIOD
JULY 1, 2017 TO JUNE 30, 2018
AS PRESENTED BY MAYOR HUBERT YOPP

WHEREAS, the City of Highland Park is required by the State of Michigan to submit an annual operating budget to accurately reflect current operations; and

WHEREAS, the Mayor of the City of Highland Park submitted a proposed Budget for the year 2017-2018 to the members of Highland Park City Council on April 25, 2017;

WHEREAS, members of the Highland Park City Council held a Public Hearing on Monday, May 15, 2017 to review and discuss the proposed Annual Budget for the year 2017-2018; and

WHEREAS, the City of Highland Park shall cause to be levied and collected the general property tax on all real and personal property within the City on the 2017 tax roll an allocated millage of 19.3703 mills for general operations, 2.9055 for rubbish, 28.4205 for pension judgment, 3.8178 for bond judgment, and 1.4184 for an Emergency Loan; and

WHEREAS, estimated total revenues and expenditures are:

<u>Fund</u>	<u>Revenue</u>	<u>Expenditures</u>
General	\$11,127,564	\$9,939,188
Major Roads	\$889,000	\$601,400
Local Roads	\$189,500	\$397,710
Forfeiture	\$92,000	\$92,000
Pension Levy	\$3,368,000	\$3,368,000
Pension Bonds	\$162,568	\$162,568

NOW, THEREFORE, BE IT RESOLVED that the Highland Park City Council adopts the Proposed Budget, with appropriate changes, for the year 2017-2018 on an activity/departement basis as presented by Mayor Hubert Yopp

BE IT FINALLY RESOLVED that a copy of this resolution becomes a part of the official records of the City of Highland Park. Yeas (4), Nays (0), Absent.

CITY CLERK
05-15-17-9a

The Clerk submitted an application for approval for Fireworks License at 14100 Woodward from Yellow Box Fireworks in Ann Arbor, MI.

No Action Taken

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05-15-17-9b

The Clerk submitted a Parade Permit application for approval for May 20, 2017 from Highland Park Parade Committee approval.

Moved by Councilmember Lewis
Supported by Councilmember Woodard

To approve the parade application for the Highland Park Michigan Week 94th Annual Parade on May 20, 2017; Yeas (4), Nays (0), Absent (0).

*After the vote in the affirmative, Parade committee members shared information from Michigan Department of Transportation regarding route denial.

Moved by Council Pro Tem McDonald
Supported by Councilmember Lewis

To rescind the vote approving the Highland Park Michigan Week 94th Annual Parade;
Yeas (4), Nays (0), Absent (0).

COMMUNITY DEVELOPMENT
05-15-17-10

The following resolution was submitted for approval.

RESOLUTION OF SUPPORT FOR THE
HIGHLAND PARK NEIGHBORHOOD IMPROVEMENT PROGRAM

Moved by Councilmember Woodard
Supported by Councilmember Lewis

To remove the Resolution of Support from the agenda; Yeas (4), Nays (0), Absent (0).

HUMAN RESOURCES
05-15-17-11

The following resolution was submitted for approval.

RESOLUTION AUTHORIZING THE PROFESSIONAL SERVICE AGREEMENT FOR
WAYNE MENTAL HEALTH AUTHORITY AND THE CITY OF HIGHLAND PARK

WHEREAS, The Wayne Mental health Authority has a duty to provide comprehensive array of mental health services appropriate to conditions of individuals who are located within its geographic service area, including but not limited to, prevention activities...;and

WHEREAS, The City of Highland Park agrees to serve as a service provider; providing prevention activities by employing youth in the City of Highland Park during the summer season; and

WHEREAS, The City is the recipient of grant funds from the Wayne Mental Health Authority for summer youth employment;

NOW, Therefore, BE IT RESOLVED by the City Council of the City of Highland Park that:

The City Council authorizes a resolution approving the Professional Service Agreement with Wayne Mental Health Authority and the City of Highland Park. Yeas (4), Nays (0), Absent (0).

CITY COUNCIL AFFAIRS
05-15-17-12a

The following resolution was submitted for approval.

Special Legal Services for City Council

Moved by Councilmember Lewis
Supported by Council Pro Tem McDonald

Whereas, Section 7-5C of the Highland Park City Charter reads, “in case of bona fide dispute between City officers as to their official duties or in other special situations, the Council shall employ a special attorney for such purposes as it designates”, and

Now therefore be it resolved that the Highland Park City Council exercises the language of Section 7-5C of the Highland Park City Charter and retain legal counsel for the purposes stated, and

Be it finally resolved that a copy of this resolution becomes a part of the official records of the City of Highland Park. Yeas (4), Nays (0), Absent (0).

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05-15-17-12b

The following resolution was submitted for approval.

Resolution To Enter McGregor Library

Whereas, The Highland Park McGregor Library has been closed since 2001 by State authorized Emergency Financial Management and,

Whereas, the McGregor Public Library is in disrepair and poses a danger and health risk for persons who would enter the inside premises of the library and,

Whereas, persons desirous of entering the library facility for valid reasons must first gain permission from the City Council and be cleared by the City Legal Department as to purpose and length of the visit.

Now, therefore be it finally resolved that the Highland Park City Council adopt this proposed resolution regarding the McGregor Public Library, and copies be filed with the City Clerk and copies made available to the Administration of the City. Yeas (4), Nays (0), Absent (0).

05-15-17-12c

Notice of City Council Vacancy
Appointment Announcement

TITLE:

City Council Member

POSITION DETAILS and CRITERIA:

- * Term Beginning June 5th, 2017 to “*appointment to said office shall be declared to be vacant at the date of the next City, County, State or national election.*”
- * Must be at least 25 years old
- * Registered voter in the City of Highland Park for at least 2 years

PREFERRED EXPERIENCE AND ABILITIES:

- * Knowledge and understanding of the Highland Park City Charter
- * Functional knowledge of local, county, state and federal governments
- * Ability to understand and interpret a Municipal Budget
- * Ability to understand and function within the guidelines of parliamentary procedures
- * Ability to work within a team structure; i.e. other City Council members, the Administration and other employees of the City.

This is an appointed position and your Cover Letter should address why you want to be on the Highland Park City Council and your specific qualifications for this position.

HOW TO APPLY:

Please submit COVER LETTER AND RESUME TO THE OFFICE OF CITY CLERK in a SEALED ENVELOPE no later than 12:00p.m. on Friday, May 19, 2017. Any submissions after the aforementioned date and time WILL NOT be considered.

***Please Note:**

1. Electronic submissions will not be considered.
2. If selected, you will be contacted to schedule an interview time slot for Tuesday, May 23, 2017, beginning at 5:00 pm. Each interview will last no longer than 30 minutes; at the Highland Park City Hall on the 2nd floor, in the City Council Chambers. Address: 12050 Woodward Avenue, Highland Park, MI.
3. All interviews will be held in a public setting in accordance to the requirements of the Open Meetings Act. A Special Meeting will be held on Tuesday, May 23, 2017 at 5:00 pm for Interviews.
4. A Special Meeting will be held on Thursday, May 25, 2017 at 5:00 pm to vote and appoint through a Resolution to fill the vacancy.

ADJOURNMENT:

Moved by Councilmember Lewis

Supported by Councilmember Woodard

To adjourn the meeting, motion carried, meeting adjourned at 10:17 p.m.

CERTIFICATE

I, hereby certify that the attached is a copy of the minutes of the Regular Meeting held the 15th day of May, 2017 and that said minutes are available for public inspection at the address designated on the posted public notice.



Cidia Wicker-Brown, Deputy City Clerk