

## **Building Permit Application**

12050 Woodward Ave Highland Park, MI 48203



Phone: 313-252-0050 ext. 209 building@highlandparkmi.gov

Authority: 1972 PA 230											
Penalty: Failure to provide the information may result in d Project or Facility Information	lenial of your request.										
PROJECT NAME		ADDRESS									
		CITY		ZIP CODE							
		GIT									
		I									
Applicant											
NAME		E-MAIL									
ADDRESS	СІТҮ	STATE	ZIP CODE	TELEPHONE NUMBER (Include Area Code)							
Owner of the land in fee on which the build	ding or structure will be constructed	1	<b>I</b>								
NAME		ADDRESS									
CITY	STATE	ZIP CODE		TELEPHONE NUMBER (Include Area Code)							
Cost and Fees											
ESTIMATED PROJECT COST	Give a brief description of	of the project:									
\$											
Non-refundable application fee	\$50.00										
Re-Open Expired Permit	\$75.00										
	÷		I								
CERTIFICATE OF OCCUPANCY (\$50.00 FEE)	Building Permit Fee \$										
Validation – For Department Use Only			Val	lidation Area							
USE GROUP											
TYPE OF CONSTRUCTION											
SQUARE FEET											
APPLICATION FEE (non-refundable) \$											
CERTIFICATE OF OCCUPANCY   VES  N	IO \$										
NUMBER OF INSPECTIONS	_\$										
TOTAL PERMIT FEE \$											
APPROVAL SIGNATURE											

Residential builder or Residential maintenance and alteration contractor												
NAME		COMPANY NAME	AD	DDRESS								
CITY		STATE	ZIF	P CODE	TELEPHONE NU	MBER (Include Area Code)						
STATE OF MICHIGAN LIC	ENSE NUMBER				EXPIRATION DA	TE						
FEDERAL EMPLOYER ID	NUMBER (or reason for exemp	tion)	WORKERS COM	IP INSURANCE CARRIER	(or reason for exer	mption)						
UNEMPLOYMENT INSUR	ANCE AGENCY EMPLOYER A	CCOUNT NUMBER (or reason for exem	ption)									
Purpose of Project												
ADDITION	ALTERATION	DEMOLITION     MOBILE HOME SET-UP		FOUNDATION ONL	=	RELOCATION						
Plan Review Requi	red											
signature is not requi construction cost. Ap building or structure,	red for one- and two-fam oplicant must submit a and full and complete o location of the proposed	signed by an architect or profe ily dwellings less than 3,500 squ detailed statement in writing, v copies of the plans drawn to so d building or structure and the c	uare feet of calc verified by affida ale of the propo	culated floor area and avit of the individual osed work. Applicant	d public works making it, of th must also sub	less than \$15,000 in total he specifications for the omit a site plan showing the						
1. Building	2. Plumbing	3. Mechanical		4. Electrical		5. Energy						
Plan Submitted	PLANS NOT REQUIRED PLANS REQUIRED & SUB	PLANS NOT REQUIRE MITTED PLANS REQUIRED & S		PLANS NOT REQUIRED PLANS REQUIRED & SI		PLANS NOT REQUIRED PLANS REQUIRED & SUBMITTED						
Residential - Buildi	ngs Regulated by the	Michigan Residential Code										
ONE FAMILY		TOWNHOUSE NO. OF UNITS			DETACHE	D GARAGE						
NO. OF UNITS	LY				OTHER							
Buildings Regulate	d by the Michigan Bui	Iding Code										
	STAURANTS, BARS, ETC.) URCHES, LIBRARIES, ETC.) DOOR SPORTS, ETC.) IDOOR SPORTS, ETC.) ERATE HAZARD)	<ul> <li>(H-1) HIGH HAZARD</li> <li>(H-2) HIGH HAZARD</li> <li>(H-2) HIGH HAZARD</li> <li>(H-3) HIGH HAZARD</li> <li>(H-4) HIGH HAZARD</li> <li>(H-5) HIGH HAZARD</li> <li>(I-5) HIGH HAZARD</li> <li>(I-1) INSTITUTIONAL</li> <li>(I-2) INSTITUTIONAL</li> <li>(I-3) INSTITUTIONAL</li> <li>(I-4) INSTITUTIONAL</li> </ul>	(DEFLAGRATION) (COMBUSTION) (HEALTH HAZARD (HPM) 1 (SUPERVISED) . 2 (HOSPITALS ETC.) . 3 (PRISONS ETC.)	) (F (F (F (F (F (F (C.)) (C.)) (C.)) (C.)) (C.) (C.)) (C.)	R-2) RESIDENTIAL R-3) RESIDENTIAL R-4) RESIDENTIAL	,						
WILL THERE BE FIRE SU		NO SCOPE OF WORK?										
Type of Constructio		_										
	(Protected Structural Elements (Non-Rated Structural Element		(Exterior Walls Only)	) 3E	3 - Non-Combustib	e (Rated Structural Elements) 1HR de (Bearing Walls Rated) Il Elements Not Rated)						
C. Dimensions / Da	Ita											
FLOOR AREA: BASEMENT	EXISTING	ALTERATIONS	NEW									
1ST & 2ND FLOOR												
3RD FLOOR & ABOVE												
TOTAL AREA												

Si	Site or Plot Plan - For Applicant Use																												
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Local Governmental Agency to Complete This Section															
ENVIRONMENTAL CONTROL APPROVALS															
	REQUIRED? APPROVED DATE NUMBER BY														
A - Zoning	🛛 Yes 🗖 No 🗖 NA														
B - Fire District	🛛 Yes 🖵 No 🗖 NA														
C - Health Department	🖸 Yes 🛛 No 🗖 NA														
D - Soil Erosion	🗖 Yes 🗖 No 🗖 NA														
E - Flood Zone	🛛 Yes 🗖 No 🗖 NA														

**General:** Building work shall not be started until the permit has been issued by the City of Highland Park Building Department. All installations shall be in compliance with the Michigan Building Codes. **No work shall be concealed until it has been inspected.** 

**Expiration of Permit:** A permit remains valid as long as work is progressing, and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within 180 days after issuance of the permit or if the authorized work is suspended or abandoned for a period of 180 days after the time of commencing the work. A PERMIT WILL BE CLOSED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN 180 DAYS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CLOSED PERMITS CANNOT BE REFUNDED. THE CHARGE TO RE-OPEN A CLOSED PERMIT IS \$75.00.

Where to Submit Application: Permit applications should be sent to the address on the first page of this application. Questions regarding issued permits may be directed to building@highlandparkmi.gov or 313.252.0050 ext. 209.

Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523a, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines.

SIGNATURE